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Grafton County Report

FISCAL YEAR 1979

July 1, 1978 - June 30, 1979

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ANNUAL REPORT OF THE COMMISSIONERS
OF

Grafton County

Together with the Reports of the
Treasurer, Auditors, Administrator-Superintendent,
Clerk of Court, Attorney, Sheriff,
Chaplain, Physician, and
Extension Service
For the Year Ending June 30, 1979

(July 1, 1978 — June 30, 1979)

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MAP OF GRAFTON COUNTY, N.H.

SHOWING

TOWNS ------

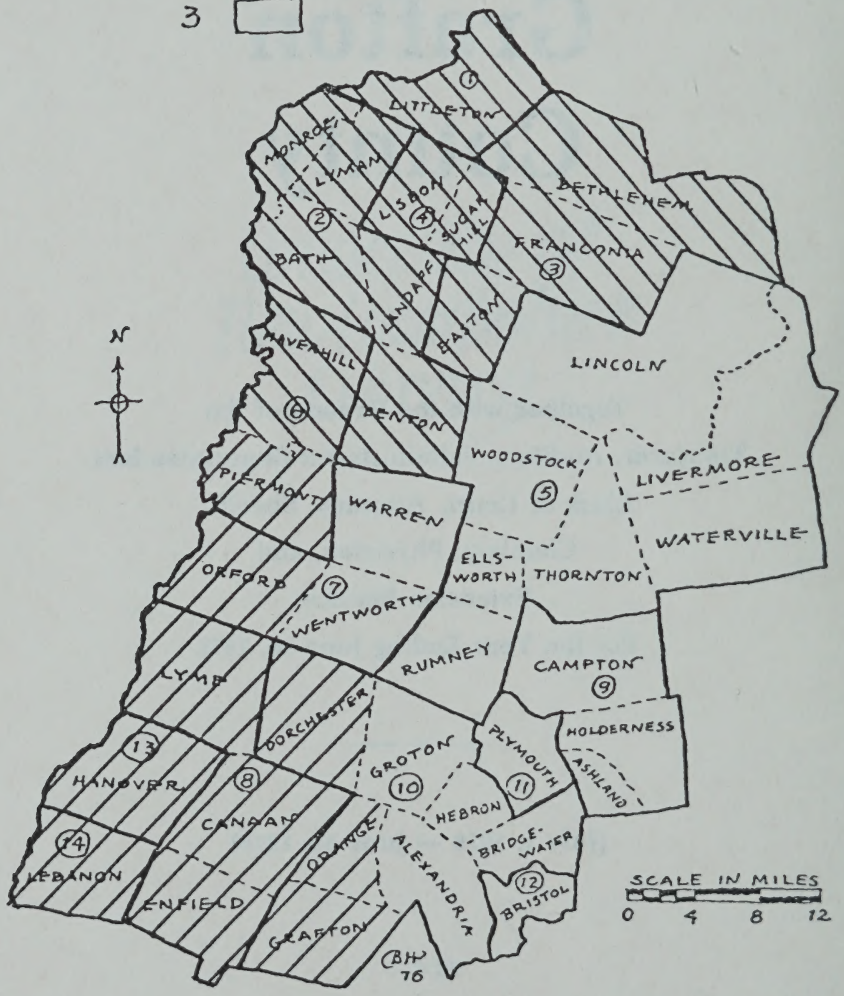
REPRESENTATIVE DISTRICTS ____ ①

COUNTY COMMISSIONER DISTRICTS

1

2

3



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GRAFTON COUNTY OFFICERS — FY 1979

COMMISSIONERS
Ezra B. Mann II, Woodsville (July 1 - Dec. 31, 1978)
Arthur E. Snell, Landaff (Jan. 1 - June 30, 1979)
Barbara B. Hill, Lebanon (July 1 - Dec. 31, 1978)
Dorothy Campion, Hanover (Jan. 1 - June 30, 1979)
Richard L. Bradley, Woodstock

TREASURER
Willard G. Bromage, Jr., Littleton (July 1 - Dec. 31, 1978)
A.F. Stiegler, III, Woodsville (Jan. 1 - June 30, 1979)

COUNTY ATTORNEY
John M. A. Rolli, Littleton (July 1 - Dec. 31, 1978)
John B. Eames, Littleton (Jan. 1 - June 30, 1979)

SHERIFF
Herbert W. Ash, Campton

CLERK OF COURT
Michael L. Slive, Hanover

JUDGE OF PROBATE
Robert A. Jones, Lebanon

REGISTER OF PROBATE
Barbara J. Fortier, Woodsville

REGISTER OF DEEDS
Charles A. Wood, Woodsville

ADMINISTRATOR, NURSING HOME
William Siegmund, Woodsville

SUPERINTENDENT, FARM AND JAIL
William Siegmund, Woodsville

CHAPLAINS
Rev. Huntley Halvorsen, Woodsville
Rev. Roger Bilodeau, Woodsville

PHYSICIANS
Marvin Kendall, Barnet
Harry Rowe, Wells River

AUDITORS
John E. Rich & Co., Concord

GRAFTON COUNTY DELEGATION
July 1 - Dec. 31, 1978

Dist. No. 1 Ira E. Allen, Littleton
Rita C. McAvoy, Littleton
Kathleen W. Ward, Littleton

Dist. No. 2 George H. Cate, Landaff

Dist. No. 3 Anthony Pepitone, Bethlehem

Dist. No. 4 Fred W. Snell, Lisbon

Dist. No. 5 W. Murray Clark, Lincoln
Betty Jo Taffe, Rumney

Dist. No. 6 Paul I. LaMott, Haverhill
Ezra B. Mann, II, Haverhill

Dist. No. 7 Glyneta B. Thomson, Orford

Dist. No. 8 Myrl R. Eaton, Enfield
Carol Stomberg, Canaan
Michael S. Woodard, Lyme

Dist. No. 9 Harold V. Buckman, Ashland
Malcolm Taylor, Holderness

Dist. No. 10 John K. Gemmill, Hebron

Dist. No. 11 Robert W. Dearborn, Plymouth
Neil F. McIver, Plymouth

Dist. No. 12 Bruce C. Rounds, Bristol

Dist. No. 13 Hanover
Mary P. Chambers, Hanover
Marion L. Copenhaver, Hanover
Michael R. Cornelius, Hanover
Elizabeth L. Crory, Hanover

Dist. No. 14 (Wards 1, 2, & 3) Lebanon
Frederick C. Aldrich, Lebanon
Roger M. Duhaime, Lebanon
Ralph Degnan Hough, Lebanon
James L. Logan, Lebanon
Madeline G. Townsend, Lebanon

GRAFTON COUNTY DELEGATION
Jan. 1 — June 30, 1979

Dist. No. 1 Ira E. Allen, Littleton
Rita C. McAvoy, Littleton
Kathleen W. Ward, Littleton

Dist. No. 2 George H. Cate, Landaff

Dist. No. 3 Anthony Pepitone, Bethlehem

Dist. No. 4 Fred W. Snell, Lisbon

Dist. No. 5 W. Murray Clark, Lincoln
Betty Jo Taffe, Rumney

Dist. No. 6 Paul I. LaMott, Haverhill
Ezra B. Mann, II, Haverhill

Dist. No. 7 Glyneta B. Thomson, Orford

Dist. No. 8 C. Dana Christy, Canaan
E. John Lownes, III, Lyme
Andrew H. Ware, Canaan

Dist. No. 9 Harold V. Buckman, Ashland
Giles Low, II, Campton

Dist. No. 10 Francis C. Seely, Bridgewater

Dist. No. 11 Robert W. Dearborn, Plymouth
Neil F. McIver, Plymouth

Dist. No. 12 Bruce C. Rounds, Bristol

Dist. No. 13 Hanover
Mary P. Chambers, Hanover
Marion L. Copenhaver, Hanover
Elizabeth L. Crory, Hanover
Michael B. King, Hanover

Dist. No. 14 (Wards 1, 2, & 3) Lebanon
Frederick C. Aldrich, Lebanon
Carl P. Foster, Lebanon
James L. Logan, Lebanon
Lorine M. Walter, Lebanon
Roger S. Wood, Lebanon

GRAFTON COUNTY
EXECUTIVE COMMITTEE

DATE: July 18, 1978
PLACE: Grafton County Court House, No. Haverhill
TIME: 9:30 A.M.

Present: Buckman, Snell, McAvoy, Rounds, Copenhaver, Logan, Eaton, Taffe, LaMott, Commissioners Mann, Hill, and Bradley, Executive Director Evelyn Smith, William Siegmund, Irene Siegmund, and Winthrop Klark.

Agenda to meet with members of Employee Council, finalize FY 1979 budget recommendations, authorize Commissioners to borrow in anticipation of taxes, and other business as may be necessary.

Chairman LaMott called the meeting to order at 9:30 A.M.

Kathryn Johnson. R.N., spoke for the Grafton County Nursing Home Employee Council. Joan Fretti, R.N., spoke for the R.N.s and L.P.N.s. Virginia Cooper spoke for the Dietary Department. Dan Fuller spoke for the Housekeeping Department. James O'Shaughnessy spoke for the Maintenance Department. Mabel Davis spoke for the Laundry Department. Dot Moulton spoke for the Special Services. Mark George spoke for the Nurses Aides. Petitions requesting reconsideration of wage increase were presented to the Executive Committee. Commissioners explained the wage scale and increment based on merit. William Siegmund explained the procedure in hiring. David Lang spoke for the Jail. Irene Siegmund explained her position on the wage scale. Siegmunds indicated that they support the Commissioners recommendations on wages.

Snell moved that the Commissioners be authorized to borrow $400,000 in anticipation of taxes. Taffe seconded. Motion adopted.

Rounds indicated a desire to have the Register of Deeds office extend its closing hours to 5 P.M. Will be discussed later in meeting.

Copenhaver moved to amend the action of the Executive Committee that granted 6% and 3% increase to 7% cost of living and 5% wage increase for both the Court House and the Nursing Home complex. No second.

Snell moved to take up the next business at hand. Seconded by Taffe. Discussion. Taffe made motion to move question. McAvoy seconded. Unanimous. Vote on motion to take up next business at hand. Unanimous. Motion adopted.

Copenhaver moved to add $300 to Jail line item 6100.97. Seconded by McAvoy. Unanimous. Motion adopted.

Taffe moved to add $2,500 expense item (4170) for apartment building and $3,200 to revenue account. Snell seconded. Unanimous. Motion adopted.

Charles Wood met with the Committee regarding change in hours of operation for Deeds office, noting his feeling that hours were adequate and consistent with other offices in the Court House. He also explained need for additional funding request for a plan file. Snell moved that $800 be added to the Register of Deeds budget line item 4120.97. Seconded by McAvoy. All in favor.

Copenhaver moved to raise $50,000 for Workmen's Compensation Insurance. Eaton seconded. Mr. Klark was asked to speak to issue. Motion adopted.

Taffe moved that $40,000 non-transferrable be included in the budget for Unemployment Insurance if and when the charges are assessed against the County. Seconded by Copenhaver. Discussion. Eaton made motion to move question. Seconded by Copenhaver. All in favor. Vote on question. Unanimous. Motion adopted.

Chair to Copenhaver.

LaMott moved that the employees of Grafton County be given an across the board 15% raise, with no other wage increments, to take effect the first pay period in July (includes elected). Logan seconded. LaMott spoke to issue. Discussion. LaMott moved to amend motion to exclude elected officials until January 1, 1979. Logan seconded. Further discussion. Taffe moved to limit debate. Snell seconded. All in favor. Roll call vote on amendment: Yes — Logan, Taffe, Buckman, LaMott. No — Eaton, Snell, McAvoy, Rounds. Copenhaver in chair voted No. Motion to amend lost. Chair to

LaMott. Copenhaver moved to amend the motion to exclude all elected officials from the 15% pay raise. McAvoy seconded. Roll call vote on amendment: Yes — Logan, Eaton, Snell, McAvoy, Rounds, Taffe, Copenhaver, Buckman. Chair LaMott recorded as No. Motion to amend adopted. Vote on motion as amended (15% to all except elected officials): Yes — Logan, Eaton, McAvoy, Copenhaver, Buckman. No — Snell, Rounds, Taffe. Chair LaMott recorded as Yes. Motion adopted.

Snell moved to reinstate full amount of funds requested by the four training centers in Social Service budget. Copenhaver seconded. Unanimous.

Snell moved that the stipulation on Mental Health and Homemaker/Home Health Programs to refund the towns for local contributions be removed. Seconded by McAvoy. Speaking to issue, Snell noted that the "double dipping" term could be applied to funds received from United Way, which came from taxpayers in the Lebanon-Hanover area. Motion adopted.

Discussion on female detention center.

Rounds moved to adjourn the meeting. Copenhaver seconded. Unanimous.

Meeting adjourned at 1:15 P.M.

Harold V. Buckman, Clerk

GRAFTON COUNTY
FULL DELEGATION MEETING

DATE: July 24, 1978
PLACE: Grafton County Court House, No. Haverhill
TIME: 9:30 A.M.

Meeting called to act on FY 1979 budget recommendations.

Present: Ira Allen, Rita McAvoy, George Cate, Anthony Pepitone, Fred Snell, Betty Jo Taffe, Paul LaMott, Ezra Mann II, Myrl Eaton, Carol Stomberg, Michael Woodard, Harold Buckman, Malcolm Taylor, Robert Dearborn, Neil McIver, Bruce Rounds, Mary Chambers, Marion Copenhaver, Michael Cornelius, Elizabeth Crory, Frederick Aldrich, Roger Duhaime, Ralph Hough, James Logan. (24 present. Absent: Kathleen Ward, W. Murray Clark, Glyneta Thomson, John Gemmill, Madeline Townsend.) Others present: Commissioners Mann, Hill and Bradley, Executive Director Evelyn Smith.

Meeting called to order by Chairman LaMott at 9:30 A.M.

LaMott explained changes in budgeting procedures and clarified other items in the budget.

Pepitone questioned the surplus.

Aldrich questioned the Summary of Revenue.

LaMott explained the proposed pay raises.

Taffe moved that funds in the amount of $11,320 out of available surplus be reinstated in FY 1978 budget for Lakes Region Mental Health. Seconded by Snell. Roll Call vote: Yes — Allen, McAvoy, Cate, Pepitone, Snell, Taffe, Mann, Eaton, Stomberg, Woodard, Buckman, Taylor, Dearborn, McIver, Rounds, Chambers, Copenhaver, Cornelius, Crory, Aldrich, Duhaime, Hough, Logan. 23 Yes. Unanimous. Motion carried.

Rounds moved to amend the July 18th version of the FY 1979 budget as follows: Page 12 — 9610 — Social Services — Homemaker/Home Health — add Bristol/Bridgewater/Alexandria in the amount of $4,000. Copenhaver seconded. Rounds spoke to issue. Roll call vote: Yes — Allen, McAvoy, Cate Pepitone, Snell, Taffe, Mann, Eaton, Stomberg, Woodard, Buckman, Taylor, Dearborn, McIver, Rounds,Chambers, Copenhaver, Cornelius, Crory, Aldrich, Duhaime, Hough, Logan. 23 Yes. Unanimous. Motion carried.

Copenhaver moved that the sum of $3,000 be inserted for the Headrest Program. Stomberg seconded. Copenhaver spoke to issue. Discussion. Roll call vote on motion: Yes — Stomberg, Woodard, Chambers, Copenhaver, Cornelius, Crory, Hough. No — Allen, McAvoy, Cate, Pepitone, Snell, Taffe, Mann, Eaton, Buckman, Taylor, Dear-

born, McIver, Rounds, Aldrich, Duhaime, Logan. 7 Yes. 16 No. Motion lost.

Pepitone moved that all requests for Social Services, 9610, be deleted from the budget ($152,470). Aldrich seconded. Discussion. Roll call vote: Yes — Cate, Pepitone. No — Allen, McAvoy, Snell, Taffe, Mann, Eaton, Stomberg, Woodard, Buckman, Taylor, Dearborn, McIver, Rounds, Chambers, Copenhaver, Cornelius, Crory, Aldrich, Duhaime, Hough, Logan. 2 Yes. 21 No. Motion lost.

Snell moved that the employees of the Grafton County Court House be granted a 6% pay increase, elected officials excluded, and that the employees of the Grafton County Nursing Home, Jail and Farm be granted increases according to where they fall on the schedule as presented. Seconded by Allen. Snell spoke to issue. Chair to Copenhaver. LaMott spoke against the motion. Snell made motion to move question. Logan seconded. All in favor. Roll call vote on motion: Yes — Allen, Snell, Taffe, Eaton, Rounds. No — McAvoy, Cate, Pepitone, LaMott, Mann, Stomberg, Woodard, Buckman, Taylor, Dearborn, McIver, Chambers, Cornelius, Crory, Aldrich, Duhaime, Hough, Logan. Chair Copenhaver recorded as voting No. 5 Yes. 18 No. Motion lost.

LaMott moved that salaries of elected officials be set for FY 1979 as follows:

Commissioners	$4.267 each
Treasurer	1,868
Attorney	19,565
Deeds	21,942
Sheriff	19,345

Seconded by Eaton. Discussion. Chair to LaMott.

Rounds moved to amend the motion to include 6% effective January 1, 1979. Snell seconded. Aldrich moved and Allen seconded to limit debate. Roll call vote to limit debate: Yes — Allen, McAvoy, Cate, Eaton, Stomberg, Chambers, Copenhaver, Aldrich, Hough. No — Pepitone, Snell, Taffe, Mann, Woodard, Buckman, Taylor, Dearborn, McIver, Rounds, Cornelius, Crory, Duhaime, Logan. 9 Yes. 14 No. Motion to limit debate lost.

Dearborn moved the Rounds amendment be amended to be 15% effective January 1, 1979. Cornelius seconded. Roll call vote on Dearborn amendment: Yes — Eaton, Stomberg, Woodard, Buckman, Dearborn, McIver, Chambers, Cornelius, Crory, Aldrich, Duhaime, Hough, Logan. No — Allen, McAvoy, Cate, Pepitone, Snell, Taffe, Mann, Taylor, Rounds, Copenhaver. 13 Yes. 10 No. Amendment won. Roll call vote on Rounds amendment of 6% effective 1/1/79 as amended to 15% effective 1/1/79: Yes — Taffe, Eaton, Stomberg, Woodard, Buckman, Dearborn, Chambers, Cornelius, Crory, Duhaime, Hough, Logan. No — Allen, McAvoy, Cate, Pepitone, Snell, Mann, Taylor, McIver, Rounds, Copenhaver, Aldrich. 12 Yes. 11 No. Amendment as amended adopted.

Snell moved that elected officials be given a 6% raise as of July 1, 1978. Seconded by Taylor. Chair to Copenhaver. LaMott spoke to issue. Chair returned to LaMott. Snell moved to limit debate. Logan seconded. Vote unanimous. Roll call vote on Snell amendment of 6% effective July 1, 1978: Yes — Allen, McAvoy, Cate, Snell, Taffe, Eaton, Buckman, Taylor, Rounds, Aldrich. No — Pepitone, Mann, Stomberg, Woodard, Dearborn, McIver, Chambers, Copenhaver, Cornelius, Crory, Duhaime, Hough, Logan. Yes — 10. No — 13. Amendment lost.

Hough moved to amend motion as amended to original intent of 15% effective July 1, 1978. Seconded by Eaton. Roll call vote on amendment: Yes — Mann, Eaton, McIver, Hough. No — Allen, McAvoy, Cate, Pepitone, Snell, Taffe, Stomberg, Woodard, Buckman, Taylor, Dearborn, Rounds, Chambers, Copenhaver, Cornelius, Crory, Aldrich, Duhaime, Logan. Chair recorded as voting Yes. 4 Yes. 19 No. Amendment lost.

Roll call vote on motion as amended, to increase salaries of elected officials 15% effective January 1, 1979: Yes — Allen, Pepitone, Mann, Eaton, Stomberg, Woodard, Buckman, Taylor, Dearborn, McIver, Chambers, Copenhaver, Cornelius, Crory, Aldrich, Duhaime, Hough, Logan. No — McAvoy, Cate, Snell, Taffe, Rounds. 18 Yes. 5 No. Motion as amended adopted.

Copenhaver moved to appropriate $4,000 in antirecession funds to be applied to

Account 4190.53 for expanded welfare assistance program. Seconded by Cornelius. Roll call vote: Yes — Allen, McAvoy, Cate, Pepitone, Snell, Taffe, Mann, Eaton, Stomberg, Woodard, Buckman, Taylor, Dearborn, McIver, Rounds, Chambers, Copenhaver, Cornelius, Crory, Aldrich, Duhaime, Hough, Logan. 23 Yes. 0 No. Unanimous.

Copenhaver moved to appropriate $178,000 in Federal Revenue Sharing funds to be allocated as follows:

Mental Health	55,418
Deeds Microfilm	23,725
Sheriff Cruisers	10,000
Capital Outlay	15,500
Nursing Svc. Equip.	14,452
P/R Contract Svc.	4,000
Dispatch Service	10,000
BALANCE Nursing Svc.	44,905

Seconded by Snell. Roll call vote: Yes — Allen, McAvoy, Cate, Pepitone, Snell, Taffe, Mann, Eaton, Stomberg, Woodard, Buckman, Taylor, Dearborn, McIver, Rounds, Chambers, Copenhaver, Cornelius, Crory, Aldrich, Duhaime, Hough, Logan. 23 Yes. 0 No. Unanimous.

Copenhaver moved to appropriate $3,815,516 for FY 1979 and that $1,798,374 of that amount be raised by taxes. Hough seconded. Roll call vote: Yes — Allen, McAvoy, Cate, Snell, Taffe, Mann, Eaton, Stomberg, Woodard, Buckman, Taylor, Dearborn, McIver, Chambers, Copenhaver, Cornelius, Crory, Aldrich, Duhaime, Hough, Logan. No — Pepitone, Rounds. 21 Yes. 2 No. Motion carried.

Snell commended outgoing Commissioners Mann and Hill for their service to the County.

Commissioner Hill recognized to speak to Delegation; she expressed thanks and appreciation to the Delegation for their teamwork and cooperation.

Moved to adjourn at 1:10 P.M.

Harold V. Buckman, Clerk

GRAFTON COUNTY
EXECUTIVE COMMITTEE

DATE: October 30, 1978
PLACE: Grafton County Court House, North Haverhill
TIME: 9:30 A.M.

Present: LaMott, Eaton, Snell, Rounds, Taffe, Buckman, Copenhaver, Logan, McAvoy. Others Present: Commissioners Mann, Hill, and Bradley, and Executive Director Evelyn Smith. Steve Sterling of the Caledonian Record, Gloria Poliquin of the Manchester Union Leader, and Mrs. Campion, commissioner candidate, also attended meeting.

Agenda to consider 1) grant appplication for a drug investigator, 2) purchase of cruisers under budget appropriation, 3) other business, including a) management services in accounting for sewage system, and b) Workmen's Compensation self-insurance.

Chairman LaMott called the meeting to order at 9:35 A.M.

Snell requested correction in minutes of last meeting to show his commendation to outgoing Commissioners Mann and Hill for their service to the County.

Chair recognized Deputy Anderson to speak on cruiser bids. It was noted that the Sheriff's Department still maintains seven vehicles—one per deputy. Questioned reason for transporting city/town prisoners; noted only ten towns with organized police forces.

Deputy Anderson explained grant application for a drug investigator in Grafton County. Grant amount would be $27,650 with $1,300 match (no County funds) and grant would run for one year, with possibility of second year depending on success.

Investigator would have no arresting power—investigative only, and would be responsible to the Sheriff. Question was raised regarding possibility of using grant to add to unit already established under State Police instead of starting new unit in County. It was decided that more background information and statistics should be obtained.

Chairman announced that the Executive Committee will meet at 9:30 A.M., Monday, November 13, 1978, to hear more details on this issue.

Snell moved that the discussion of the grant application be taken up at meeting on November 13, 1978, with further information from the Sheriff's Department. Seconded by Eaton. Discussion. Eaton moved question. Snell seconded. Passed. Vote on motion — passed unanimously.

Chairman LaMott asked that there be no press release on the drug investigator issue at least until after next Executive Committee meeting.

Commissioner Mann stressed that the Commissioners do not want to be held responsible for the sale of the cruisers, and if the Executive Committee accepts Sheriff's proposal, it should authorize the Sheriff to sell the cruisers.

Chair to Copenhaver.

LaMott moved that if the Sheriff's Department can show the Executive Committee, in writing (a guarantee indicating a market place) on November 13, 1978 at 9:40 in the morning, that they can exchange or sell the 1974 van and the two 1976 cruisers for a total sum of at least $5,000, that they would then be authorized to purchase three new cruisers. Taffe seconded. Roll call vote: Yes — Logan, Eaton, Snell, McAvoy, Taffe, LaMott, Buckman. No — Rounds. Copenhaver in chair. Motion carried.

Chair to LaMott.

Discussed Workmen's Compensation and feasibility of self-insuring with the New Hampshire Municipal Association. Chairman would like to have insurance representative give a presentation to the Executive Committee. Snell moved to table discussion and/or action until November 13. Eaton seconded. All in favor.

Commissioner Mann explained the Management Services proposal to handle accounting for sewage system. Discussion. Having been through federal sewage project in Lisbon, Snell noted the need for knowledgeable accounting in federal programs such as this, and noted that the Commissioners should check out this and alternative agencies, and if it proves feasible . . .

Snell moved to authorize the Commissioners to negotiate a contract with a management services firm to do the accounting for the sewage system project. Copenhaver seconded. (This motion applies only to the federal project of sewage construction from County facilities to the Woodsville plant.) Discussion. Copenhaver moved to limit debate. Rounds seconded. Vote to limit debate unanimous. Vote on motion unanimous.

Chairman LaMott took issue with large year-end surplus.

Copenhaver expressed concern over the high cost of heating and cooling the Court House, noting that we should look into feasibility of solar panel or other alternative sources. Copenhaver moved that the Commissioners apply to the Governor's Commission on Energy to request a grant of money for an energy audit of the County facilities. Snell seconded. Motion carried.

Taffe moved to adjourn the meeting. Seconded by Snell.

Meeting adjourned at 11:58 A.M.

Harold V. Buckman, Clerk

GRAFTON COUNTY
EXECUTIVE COMMITTEE

DATE: November 13, 1978
PLACE: Grafton County Court House, North Haverhill
TIME: 9:30 A.M.

Present: LaMott, Copenhaver, Buckman, McAvoy, Taffe, Rounds, Eaton, Logan.
Absent: Snell.
Others Present: Commissioners Mann, Hill, and Bradley, Executive Director Evelyn Smith.

Agenda: 1) Consider request for grant application.
2) Meet with N.H. Municipal Association representative regarding Workmen's Compensation self-insurance.
3) Discuss purchase of cruisers under budget appropriation.
4) Other business as may be necessary.
5) Disposition of County owned water line.

Chairman LaMott called the meeting to order at 9:30 A.M.

Taffe moved to accept minutes of meeting of Oct. 30, 1978. Seconded by McAvoy. Motion carried.

Deputy Anderson discussed the purchase of cruisers and the disposition of one cruiser and the van. McAvoy moved that the Executive Committee authorize the trade or disposition of van and two cruisers, disposing of three vehicles toward purchase of three new; Sheriff's office to handle vehicle disposition working through Commissioners' office. Seconded by Eaton. Taffe moved that the motion be amended to include three vehicles be sold for a minimum of $5,000. Seconded by Copenhaver. Discussion. Vote on amendment unanimous. Vote on motion as amended unanimous.

Representative from NHMA was unable to attend meeting. Chairman LaMott suggested attending the Municipal Association meeting regarding Workmen's Compensation self-insurance to be held at the N.H. Highway Hotel in Concord, November 15, 1978 at 8:30 A.M. Executive Committee should look into the program to see if there is a saving in the initial charge. County members should get mileage if they decide to attend this workshop.

Discussed contract and/or disposition of the County owned water line. Commissioner Mann explained situation. Line installed 48 years ago by County, contract ran out in 1970.

Chair to Copenhaver.

LaMott gave a brief explanation regarding water line. Eaton questioned size, and whether size is adequate for additions. Rounds moved that the subject be referred to the County Attorney for complete and thorough research, and request a report to the County Commissioners before he leaves office. Eaton seconded. LaMott amended that no permission be granted for hook-up to the County line until after the County Attorney's report. Taffe seconded. Vote on amendment—all in favor. Vote on motion as amended unanimous.

Chair to LaMott.

Commissioner Mann explained the request for a grant application for a drug investigator. The Crime Commission deobligated funds last Friday. Application cannot be accepted now.

Deputy Anderson spoke on the drug investigator program and noted we may be able to re-apply later. McAvoy moved that the application for a drug investigator be resubmitted even though money may not be available, to be in line for future funds. Taffe seconded. Rounds moved to amend the motion that the matching funds be provided from the Sheriff's contingency and that the program be used as a County program. McAvoy seconded. Vote on amendment unanimous. Vote on motion as amended unanimous.

LaMott again attacked enormous unknown surplus and noted that books should have been closed earlier with balance sheets issued no later than the third week of month following end of quarter. McAvoy requested a statement regarding the surplus. Questioned closing accounts monthly vs. quarterly. LaMott will give news release on surplus.

Commissioner Mann extended an invitation to legislators to attend informal workshop on November 27, 1978 at the Court House and Nursing Home Complex. Copenhaver commended the Commissioners on the workshop program.

Rounds questioned fees received by the Sheriff's Department. Sheriff Ash was asked to explain. Fees are by service and cannot be broken down by deputy serving.

Questioned electric bills. Requested Commissioners to get detailed reasons for surcharge and fuel.

Eaton moved to adjourn the meeting. Taffe seconded. Meeting adjourned at 12:24 P.M.

Harold Buckman, Clerk

GRAFTON COUNTY EXECUTIVE COMMITTEE

DATE: December 4, 1978
PLACE: Grafton County Court House, North Haverhill
TIME: 10:00 A.M.

Present: LaMott, Copenhaver, Buckman, McAvoy, Snell, Taffe, Rounds, Eaton, Logan.
Others Present: Commissioners Mann, Hill, and Bradley, Commissioners-elect Snell and Campion, Executive Director Evelyn Smith, and Mr. & Mrs. Siegmund.

Agenda to meet with representative of Travelers Insurance Co. regarding Workmen's Compensation insurance and other business as may be necessary.

Chairman LaMott called the meeting to order at 10:05 A.M.

A letter was read from a Littleton resident regarding disposal of FY 1978 surplus. Copenhaver moved that the clerk of the Executive Committee write a letter to the selectmen of all towns in Grafton County explaining that the Executive Committee of Grafton County Delegation does not have the authority to abate taxes nor does it have the authority to expend the surplus without an advertised public hearing followed by a full delegation meeting. Rounds seconded. Copenhaver withdrew motion to be reintroduced at next Executive Committee meeting. Chairman LaMott to send letter to Littleton. Commissioner Mann offered to attend Littleton selectmen's meeting. Snell moved to table issue temporarily. Seconded by Eaton. Motion carried.

Paul Meyette of Spear Insurance Agency explained mechanics of the Workmen's Compensation insurance, noting that government agencies cannot be sued, therefore lose right to appeal. William Siegmund spoke to issue, noting workshops and employee orientation programs.

Snell moved to take discussion on FY 1978 surplus from the table. Seconded by Copenhaver. Snell moved that the Chairman of the Delegation and the Chairman of the Commissioners meet with the Selectmen of Littleton to explain the surplus. Copenhaver seconded. Motion carried.

LaMott explained the meeting with the Municipal Association regarding Workmen's Compensation.

Copenhaver moved to adjourn the meeting. Eaton seconded. Unanimous.

Meeting adjourned at 12:00 noon.

Harold V. Buckman, Clerk

GRAFTON COUNTY CONVENTION

DATE: December 6, 1978
PLACE: Legislative Office Building, Concord
TIME: 6:30 P.M.

Present: Ira E. Allen, Rita C. McAvoy, Kathleen W. Ward, George H. Cate, Anthony Pepitone, Fred W. Snell, Betty Jo Taffe, W. Murray Clark, Paul I. LaMott, Ezra B. Mann II, Glyneta B. Thomson, C. Dana Christy, E. John Lownes, Andrew H. Ware, Harold V. Buckman, Giles Low II, Francis C. Seely, Robert W. Dearborn, Neil J. McIver, Bruce C. Rounds, Mary P. Chambers, Marion L. Copenhaver, Elizabeth L. Crory, Michael B. King, Frederick C. Aldrich, Carl P. Foster, James L. Logan, Lorine M. Walter, Roger S. Wood.
Absent: None.

The Grafton County Delegation met at 6:30 P.M. Wednesday, December 6, 1978 in Room 305 of the Legislative Office Building in Concord to organize and elect officers.

Chairman LaMott called the meeting to order and recognized Harold V. Buckman, who announced that after many years of service, he had decided not to seek re-election to the Executive Committee. The delegation recognized his service with a rising vote of thanks.

LaMott called for nominations for chairman and asked Marion L. Copenhaver to take the chair during the election. Paul I. LaMott was elected chairman of the Grafton County Delegation and resumed the chair. Marion L. Copenhaver was elected vice-chairperson. Betty Jo Taffe was elected clerk.

LaMott called for election of six members of the Executive Committee. Moved by Bruce Rounds and seconded by Glyneta Thomson that two executive committee members be elected by the delegates from each commissioner district; in the case that a district fails to elect two members, the entire delegation will elect two from that district. Passed 28-1. Nominated and elected to the Executive Committee were the following:

Commissioner District No. 1 — James L. Logan and C. Dana Christy.
Commissioner District No. 2 — Fred W. Snell and Rita C. McAvoy.
Commissioner District No. 3 — Bruce C. Rounds and Giles Low II.

Moved by Rep. Mann and seconded by Rep. Ward that the chairman, vice-chairman, and clerk would serve the same position in the Executive Committee as in the Delegation. Passed.

Moved by Rep. Dearborn and seconded by Rep. McIver that the chairman could appoint committees from the delegation as a whole as well as from the Executive Committee. Passed.

Chairman LaMott appointed George Cate to serve as Extension Service liaison representative.

Respectfully submitted,

Betty Jo Taffe, Clerk

GRAFTON COUNTY
EXECUTIVE COMMITTEE

DATE: January 22, 1979
PLACE: Grafton County Court House, North Haverhill
TIME: 9:30 A.M.

Present: LaMott, Copenhaver, Taffe, Logan, Christy, Snell, McAvoy, Low.
Absent: Rounds (attempted to come but turned back due to road conditions).
Others Present: Commissioners Campion, Bradley, Snell, Executive Director Evelyn Smith, and Treasurer Stiegler.

AGENDA ITEMS for consideration, discussion, and/or action:

1) Water Lines: Ownership/contract
   Exhibit 1 (Letter from County Attorney)
2) Match for Senior Wheels vehicles: Authorize Commissioners to pay match of $3,273.60 for Wheels plus $720 for radio installation out of available funds in current operating budget, with specific line item transfers to be effected by Executive Committee at year end. ($2,758.00 available in Senior Meals & Wheels account. Need to approve $1,236.00 over-expenditure in "Wheels" account.)
   Exhibit 2 (Letters from UVSC)
3) Format for Social Service and outside agency budget requests.
   Exhibit 3 (Sample application from previous year)
4) Bond Issue or alternative financing for construction of sewage system. ($140,000.00)
   Exhibit 4 (Funding breakdown)
5) Workmen's Compensation: Continue with private insurer or join NHMA self insurance program?
6) Unemployment Insurance: County must fund—no State legislation extending coverage to public employees in compliance with minimum Federal standards.

7) Tentative plan/proposal to enlarge and renovate kitchen facility at County Nursing Home Complex.
8) Other business as may be necessary.

Chairman LaMott called the meeting to order at 9:50 A.M.

Met with County Treasurer A. Frank Stiegler, III to discuss financing for construction of sewage system. Snell moved that Grafton County appropriate and pay cash for its share of the County sewer construction project in the amount of $26,000, and bond the State share of $114,000. Seconded by Christy. Motion pased unanimously.

Met with Anna Pluhar of the Upper Valley Senior Citizens Council and Tom Pryor from the Council on Aging to discuss the County match for Senior Wheels vehicles. Copenhaver moved that the sum of $3,993.60 be made available from surplus balances of the items in the County budget to be used as the County match for Senior Wheels vehicles. Snell seconded. Roll call vote — all in favor.

McAvoy moved that the County Executive Committee take steps to initiate an in-depth investigation of Tri-County Community Action Program, seeking advice from the Attorney General's office about how to proceed. Seconded by Copenhaver. Motion passed unanimously. Chair appointed Rep. McAvoy and Rep. Low to discuss procedures with the Attorney General's office and be ready to report back to the Executive Committee within two weeks.

Low moved that the problems with Tri-County Community Action Program be detailed in a letter to members of the N.H. Congressional Delegation. Seconded by Snell. Motion passed unanimously.

Met with County Attorney John Eames about non-county use of county owned water lines.

Chair to Copenhaver.

LaMott moved that the Executive Committee go on record as supporting the following: That the County continue to own the water line, renting the use of it to all water customers on the county line, and that any new customers placed on the line from January 22, 1979 on not be served without a vote of the County Commissioners, and further that the County Attorney be authorized to meet with the Woodsville Water and Light Co. to make these items known to them, to secure credit for payment of all monies due the County for use of its water line and to obtain a new contract regarding the county water line. Seconded by Snell. Roll call vote — all in favor.

Paul LaMott and Richard Bradley will accompany Attorney Eames when he meets with the Woodsville Water and Light Company.

Discussed county funding of social service agencies. LaMott proposed asking the Delegation for direction regarding whether it supports or opposes such funding before the Executive Committee works on the social service part of the budget. Snell moved that the chairman call a meeting in Concord to obtain direction regarding county funding of social services. McAvoy seconded. Motion passed unanimously. LaMott called a meeting of the Delegation for 9 A.M., Thursday morning, January 25, 1979 in Concord.

Snell moved that the County continue with the private insurer for Workmen's Compensation for the present and that it enter into negotiations with the N.H. Municipal Association and any other prospective carriers. LaMott seconded. Motion-passed unanimously.

Snell moved that the Executive Committee pass over Item 6 on the agenda regarding unemployment insurance. Christy seconded. Motion passed unanimously.

Commissioner Bradley introduced materials regarding a tentative plan to enlarge and renovate the kitchen facility at the County Nursing Home Complex. Copenhaver, acting chairman, appointed Snell and Copenhaver to serve on a committee to study proposed kitchen renovations in cooperation with the County Commissioners.

McAvoy moved that the Executive Committee go on record as supporting the Commissioners in their initial proposal regarding kitchen and dining room renovations at the County Home. Snell seconded. Motion passed unanimously.

Snell moved that all members of the County Delegation receive copies of Executive Committee minutes. Seconded by Taffe. Motion passed unanimously.

Moved to adjourn at 1:05 P.M.

Respectfully submitted,
Betty Jo Taffe, Clerk
Grafton County Delegation

GRAFTON COUNTY
EXECUTIVE COMMITTEE

DATE: January 25, 1979, recessed until January 30, 1979
PLACE: Room 105A, State Office Building, Concord
TIME: 1:00 P.M.

Present: LaMott, Copenhaver, Taffe, Allen, Ward, Christy, Ware, Buckman, Low, Dearborn, Rounds, Chambers, Crory, King, Logan, Walter.

Chairman LaMott called the recessed meeting to order at 1:00 P.M.

The Executive Committee sought directions from the Delegation regarding County funding of social services before beginning work on the 1979-80 budget.

The chairman directed the clerk to draft a letter to all Grafton County selectmen and the appropriate social service agencies conveying the sense of the meeting. (A sense of the meeting was taken by a simple show of hands, but no formal vote was taken.) See attached letter for summary of discussion.

The meeting adjourned at 2 p.m.

Betty Jo Taffe, Clerk
Grafton County Delegation

GRAFTON COUNTY COMMISSIONERS

February 2, 1979

To: Grafton County Delegation
Grafton County Selectmen
White Mountain Mental Health Center
Lakes Region Mental Health Center
West Central N.H. Community Mental Health Services
North Country Home Health Agency
Pemi-Baker Home Health Agency, Inc.
Lebanon Area Health Council
North Country Community Services, Inc.
Upper Valley RSVP
Upper Valley Training Center
Upper Valley Senior Citizens Council
Ammonoosuc Family Planning Program
Development Center of Upper Valley
T.E.M.P.O. Workshop
Pemigewasset Development Center
Upper Valley Youth Services
Headrest
Grafton County Human Services Council
Grafton County Conservation District
United Way of the Upper Valley

On January 30, 1979 the Grafton County Executive Committee met in Concord with members of the Grafton County Delegation to obtain direction regarding County funding of social services.The sense of the meeting regarding such funding may be summarized as follows:

1. In accepting applications for funding from social service agencies, the County makes no commitment regarding County funding of social services in the 1979-80 County budget. (Applications available on request.)
2. While the delegation may well include funds for certain social service agencies

in the next County budget, at the present time applicants should not assume that they will receive County funding but should actively seek alternate sources of funds.

3. The Executive Committee will scrutinize each application. It will make recommendations to the entire delegation for or against funding particular agencies or projects based on the quality of fiscal management, the magnitude of service to the people of Grafton County, and other factors presented in the agency's application for County funds.

Note: Six of nine Executive Committee members and ten of twenty other Delegation members were present for the discussion.

Paul I. LaMott, Chairman
Betty Jo Taffe, Clerk
Grafton County Convention

GRAFTON COUNTY
EXECUTIVE COMMITTEE

DATE: February 12, 1979
PLACE: Grafton County Courthouse, No. Haverhill
TIME: 9:30 A.M.

Present: Copenhaver, Taffe, Logan, Christy, Rounds, Snell, Low, McAvoy.
Absent: LaMott.
Others Present: Commissioners Bradley, Campion, and Snell, Treasurer A.F. Stiegler III, and Executive Director Evelyn Smith.

Meeting was called to order at 9:35 A.M. by acting Chairman Copenhaver.

Minutes of previous meeting were approved.

Discussed meeting between County representatives and the Woodsville Water and Light Company. The County will continue to own and maintain the 8" waterline; the town will maintain the 4" town-owned line. The utility company guarantees the County water. The County will pay the standard rate. The County will receive a percentage fee for use of the County line by other users. New customers will not be added to the County line without the permission of the County Commissioners. Revenue should be consistent with inflation.

Snell moved that the Executive Committee accept Commissioner Snell's report on the County water line. Seconded by Taffe. Motion passed unanimously.

Discussed Tri-County CAP. Letter from Mary E. Demers, President of Tri-County CAP was read to the Executive Committee.

Rep. Low and Rep. McAvoy reported on procedures regarding an investigation of Tri-County CAP. The State Attorney General's office recommended the Executive Committee seek the aid of the County Attorney. The Attorney General's office can investigate only if State funds are involved.

Rep. Low and Rep. McAvoy will meet with the County Attorney and report to the Executive Committee.

Snell moved to accept the sub-committee's report. Taffe seconded. Motion passed unanimously.

Reviewed six month financial statement. Noted that Workmen's Compensation insurance costs have exceeded the budget amounts. Met with Sheriff Ash regarding increase in costs for telephone, cruiser maintenance and repair, and cruiser gas and oil. Noted large increase in cost of electricity for the Courthouse. The Executive Committee has requested a State energy audit to deal with rising fuel and electrical costs. Noted salary increases in certain nursing home categories. Noted increase in cost per inmate day for meals for the jail over last year. Also noted increase in income from sale of milk and livestock from last year. Noted increase in administrative costs for the Nursing Home over last year.

Rounds moved that the Executive Committee accept the half year financial report, with Executive Director Evelyn Smith to report further on telephone expenses and the administrative costs at the County Nursing Home. Seconded by Snell. Motion passed unanimously.

Executive Committee met with Frederick B. Hecker and Saran Holden of the N.H. Division of Welfare regarding the Grafton County Child Abuse Project. Discussed suggestion that Grafton County apply to become the sponsoring agency for the project, putting up match monies to receive federal Title XX monies for the project. Questioned whether there might be another agency in the County, for example a homemaker/home health or mental health agency, that might serve as sponsor. Rep. Snell recommended that Mr. Hecker and Mrs. Holden obtain further information for the next meeting of the Executive Committee.

Rob Nichols of the Opportunity Center met with the Executive Committee regarding a weatherization program in lower Grafton County. Further information will be considered at the next meeting of the executive Committee.

Motion to adjourn at 12:30 P.M.

Betty Jo Taffe, Clerk
Grafton County Delegation

GRAFTON COUNTY
EXECUTIVE COMMITTEE

DATE: March 12, 1979
PLACE: Grafton County Court House, No. Haverhill
TIME: 9:30 A.M.

Present: LaMott, Copenhaver, Taffe, Logan, Christy, Rounds, Low, Fred Snell, McAvoy. Others Present: Commissioners Bradley, Campion & Snell, and Executive Director Evelyn Smith.

Chairman LaMott called the meeting to order at 9:35 A.M.

Snell moved that the minutes of the meeting of February 12, 1979 be approved as read. Seconded by Low. Motion passed.

Heard report of committee to review proposed kitchen renovations at the Grafton County Nursing Home (Rep. Fred Snell and Rep. Copenhaver). Present estimated cost is approximately $244,068. Architects fee is approximately 11.1%.

Met with Bill and Irene Siegmund to discuss need for proposed renovations. 1) In 1968 the kitchen fed approximately 31 patients and 33 staff plus approximately 20 people from the jail. In 1978 the same kitchen feeds approx. 142 patients, 60 to 65 staff members, and 30 people at the jail. 2) Present corridor is only 4 ft. wide and inadequate for current traffic levels. 3) Employee serving areas currently overlap food preparation areas, in violation of federal regulations. Nursing Home must currently apply for waivers each year. Alternate proposals to redesign existing space all seemed inadequate, therefore Bill Siegmund asked Banwell, White & Arnold, Inc., Architects to provide preliminary information on renovations and an addition to the existing kitchen. Cost to County for this preliminary work is approximately $3,000.

Discussed whether Grafton County would have to seek bids from different architects for detailed plans for the project or whether just the construction would have to be put out to bid. See statutes.

Discussed need for more information regarding 1) alternatives for employee dining areas, etc. within the existing structure, 2) alternative building proposals.

Chairman LaMott appointed committee consisting of Rep. Copenhaver, chairperson, and Reps. Snell, McAvoy, Low and Christy and charged the committee as follows: 1) collect information on waivers from federal and state safety regulations received by the Nursing Home, 2) note any deviation from life safety code, 3) review alternative plans for dealing with the problems cited by the Siegmunds, 4) ask the Health and Welfare Department about foreseeable new regulations that would affect the Nursing Home, 5) collect information on meal days at the Nursing Home and where the meals are served, 6) present cost estimates for the various alternatives. The committee will report to the Executive Committee on April 16, 1979.

Rep. Copenhaver asked about the status of the request for an energy audit of the County Court House. Chairman LaMott appointed Rep. Copenhaver to inquire with the Governor's office about the request.

Snell moved and Rounds seconded that the meeting adjourn at 11:58 A.M. Motion passed unanimously.

Betty Jo Taffe, Clerk
Grafton County Delegation

GRAFTON COUNTY PUBLIC HEARING

DATE: Monday, June 11, 1979, 7:30 P.M.
PLACE: Grafton County Court House, No. Haverhill, N.H.

Public Hearing on Grafton County Commissioners FY 1980 Budget Recommendations

Present: Commissioners: Bradley, Campion, and Snell. Executive Committee: LaMott, Copenhaver, Taffe, Rounds, Low, McAvoy, Fred Snell, Logan, Christy. Delegation: Allen, Buckman, Dearborn, Mann, Cate, Ware, Walter, Crory, Chambers. Executive Director Evelyn Smith. Absent: Lownes, Ward, Pepitone (excused for Selectmen's meeting), Clark, Thomson, Seely (ill), McIver, King, Aldrich, Foster, Wood.

Chairman LaMott called the hearing to order at 7:30 p.m. and called the roll of the County Delegation. (See above list)

LaMott presented the Commissioners' budget recommendations page by page, with the opportunity for those present to ask questions.

Under a discussion of the Social Service budget, Commissioner Campion stated that the Commissioners had reconsidered their denial of funds to White Mountain Mental Health. They will recommend the inclusion of $17,532 for White Mountain Mental Health. In addition, they recommend that a portion of the funds for each of the mental health centers be set aside to provide services to residents of the County Complex.

Bruce Pacht explained that the Pemigewasset Development Center did not request funding because they cannot offer a summer program this year.

It was noted that of the $4,000 requested by Ammonoosuc Family Planning, $1,200 will provide services to the Plymouth area.

Susan Avery, Executive Director of the Grafton County Human Services Council of Lebanon, explained the Council's request for $11,785 in county funds. (The Council presently acts as a watch dog on human services in southwestern Grafton County, monitoring Title XX and United Way fund recipients.) The Council proposes to monitor human service fund recipients for the County in northern Grafton County.

Robert Snarr, Executive Director of the Lakes Region Twin Rivers Coordinating Council, explained that his agency performs a similar function in southeastern Grafton County.

Rep. Ezra B. Mann spoke in favor of expending the $11,785 to contract with the Human Services Council to monitor recipients of county social service funds for the County Executive Committee. The Council would also evaluate applicants for county social service funds for the Executive Committee and Delegation.

Alphonse Thibodeau explained services provided by LISTEN and spoke in favor of LISTEN's request for $2,600 in county funds. Services include a thrift store, a telephone referral service, and distribution of federal energy cost assistance funds. Rep. Walter took issue with LISTEN's statement of non-political affiliation.

Jim Page, Chairman of the Board of Supervisors of Grafton County Conservation District, spoke in behalf of the districts request for $4,933 in county funds. Founded in 1946, the district has not previously needed county funds, but is submitting a request due to elimination of some federal funds. The district attempts to further the wise use of natural resources. District Treasurer Richard McDanolds presented total budget figures for the district.

Frederick Hecker, Project Supervisor, explained the request for $12,545 in county funds for North Country Child Abuse prevention services. The project would attempt to raise the level of parenting skills through the use of parent assistants. The project would effect a reduction in county costs for foster child care. Lorna Buxton, a case worker for the State of New Hampshire, also spoke about the benefits of providing

parent aides. Carol Lowden, a parent aide, also spoke in favor of funding for the project. Patricia Flad, of the Pemigewasset Business and Professional Women's Club, spoke in favor of funding the project.

Richard Hyde, president of the board of directors of Headrest, spoke in favor of Headrest's request for $7,000 in county funds. Headrest provides a 24 hour telephone information and referral service centered in western Grafton County. It employs four full time and two part time employees, and utilizes volunteers to provide services.

Rob Nichols, of the Opportunity Center in Canaan, spoke in favor of granting $2,-400 in county funds to the center for a winterization project in southern Grafton County. The service was previously provided by Tri-County CAP, which will provide $4,000 in funds for the project. Grafton County funds will help pay administrative costs of the project, which has budgeted federal funding of $52,000 for labor and $48,500 for materials.

Dorothy Moulton, chairman of the Employee Council of the Grafton County Complex, spoke about the Council's requests for the 1979-80 county budget. The Council strongly objects to the County Commissioners' recommendation of a flat 30c per hour pay raise instead of a percentage pay raise. The Council expressed resentment of the Executive Committee's failure to meet with Council representatives to date. Jim O'Shaughnessy of the County Complex Maintenance Dept. also spoke to this point.

Chairman LaMott stated that the County Executive Committee would meet with representatives of the Employee Council at the Executive Committee's next meeting. Rep. Copenhaver requested that the Executive Committee issue an invitation to the representatives when the meeting date is set.

Chairman LaMott reviewed the revenue projections in the Commissioners' recommended budget and answered questions about revenues.

Rep. Rounds moved to adjourn the meeting at 10:30 p.m. Seconded by Taffe.

Respectfully submitted,

Betty Jo Taffe, Clerk
Grafton County Delegation

Addendum 1: LISTEN
Addendum 2: Grafton County Conservation District
Addendum 3: N.H. Federation of Business & Professional Women's Clubs, Inc.
Addendum 4: Headrest
Addendum 5: Grafton County Complex Employee Council
Addendum 6: North Country Home Health Agency (submitted in lieu of oral comments) (On file in Commissioners' Office.)

GRAFTON COUNTY
EXECUTIVE COMMITTEE

DATE: June 25, 1979
PLACE: Grafton County Court House, No. Haverhill
TIME: 9:30 A.M.

Present: Reps. Low, Rounds, Fred Snell, McAvoy, Logan, Taffe, Copenhaver, Christy, Ware, Commissioners Bradley, Campion, and Snell, Executive Director Evelyn Smith, Treasurer A.F. Stiegler.
Absent: Rep. LaMott.

Chairman Copenhaver called the meeting to order at 9:45 a.m.

Mrs. Dorothy Moulton spoke on behalf of the Employee Council of the Grafton County Complex (not speaking for court house employees).

The Council: 1) Requests a percentage raise rather than 30c per hour—most fair to long term employees, preserves present salary schedule structure. Employees with greater responsibilities deserve greater dollar increase than those at lower end of scale.

2) Accepts the Commissioners' recommendations on: Blue Cross-Blue Shield Plan E, 5c annual increment after 5 years, 15c shift differential

for 4-12 and 12-8 shifts, establishment of a credit union workable through the payroll at no cost to the County, mileage reimbursement at 18c to and from workshops and meetings, payment of membership dues where organization is mandated by the County.

3) Requests $1.00 more per hour for employees (except students) working weekends. Employees presently cover absentees at no extra cost unless working overtime.

4) Requests one day paid personal leave per year.

(1), 3), and 4) above differ from the Commissioners' recommendations.)

Jim O'Shaughnessy spoke in support of the request for a 10% across the board pay raise.

Executive Committee discussion of employee pay raises was postponed until the full committee can be present.

Ms. Susan Avery from the Grafton County Human Services Council discussed the organization's proposals regarding review of County social service programs. Grafton County Human Services Council would:

1) compare operating budgets and program objectives;
2) look at administrative structures and costs;
3) but not normally request line item audit including all funding sources (County should request audits; Grafton County Human Services Council could then review audits);
4) organize and train a County social service oversight committee;
5) recommend revisions in social service funding application.

Grafton County Human Services Council as an outside consultant would be more objective and have more credibility with the social service agencies than a County employee performing the same function.

Rep. Rounds requested a breakdown of Grafton County Human Services Council's recommendations for and against funding of agencies last year, with the total dollar values recommended for and against.

Mrs. Janet Conway, N.H. Division of Welfare, Plymouth branch, addressed the Executive Committee in support of funding for the North Country Child Abuse Project. The Plymouth area is not getting the services the rest of the County has and will suffer if the project is not funded and loses its parent aides.

Discussion of Commissioners' budget recommendations:

1) Income and Expenditures, pgs. 1 & 2, Sewage System State Share — should show amount for FY 1980, not total for life of project.
2) Snell moved that the Register of Deeds revenue projection be increased to $150,000. McAvoy seconded. Motion passed 7—1.
3) Salaries, Nursing Home kitchen and social services passed over until full Executive Committee can be present.
4) Register of Deeds, Charles Wood, explained budget requests for equipment rental and microfilm, pg. 5.
5) Register of Probate, pg. 6, add $5,000 to salaries to cover cost of indexing.
6) Sheriff's Department, pg. 7, Snell moved that .68 Telephone be cut to $8,800. McAvoy seconded. Motion withdrawn. Rounds requested a breakdown of telephone costs including WATS, credit card charges, long distance calls, equipment rentals for the Sheriff's Department and other departments with large phone bills. Snell requested more information on cruisers and dispatch center for next meeting.
7) Court House Maintenance, pg. 8, Commissioner Bradley requested, Snell moved, and McAvoy seconded that the chairman poll the Delegation to see if they would approve the immediate purchase of a tractor for Court House maintenance at $6,800 to be paid after July 1, 1979. Motion passed. (9 representatives present all gave approval.)
8) Snell moved that the Sewage System figures on pg. 13 be corrected to read $104,000 and $36,000. McAvoy seconded. Motion passed.
9) County Extension, pg. 11, Snell moved that .12 Health Insurance be increased to $1,615 and .74 Council Travel & Expense be increased to $450. McAvoy

seconded. Motion passed.

10) Rep. McAvoy asked Mrs. Smith to investigate why the County's bank doesn't do the County payroll at no cost to the County.
11) Low asked whether computer operations for the various County departments should be centralized to save money.
12) Miscellaneous, pg. 13, Snell moved that $40,000 be appropriated for unemployment insurance. McAvoy seconded. Motion passed.
13) Administration, pg. 3, Mrs. Smith requested to get additional information on federal earned income credit program as it affects the County.
14) Nursing Home, pg. 14, Snell moved that the additional part-time purchasing agent be eliminated in 5100.04. Low seconded. Motion passed.
15) Physicians, pg. 16, Snell moved that the physicians' salaries be corrected to $13,000. Logan seconded. Motion passed.
16) Jail, pg. 17, Mrs. Smith will attempt to get more information on .51 meals.
17) Farm, pg. 18, Snell moved that .01 Salaries be corrected to read $53,990. Taffe seconded. Motion passed. Christy requested a breakdown of the number of swine, costs and revenue; also on cattle.

Taffe moved that the Executive Committee accept the Commissioners' budget recommendations, excluding the following items which were passed over, employee salaries, social services, Nursing Home kitchen proposal, and sheriff's budget, with minor changes as noted above. Christy seconded. Motion passed unanimously. (Rounds and LaMott absent.)

Motion to adjourn at 2 p.m.

Respectfully submitted,
Betty Jo Taffe, Clerk
Grafton County Delegation

BUDGET OF GRAFTON COUNTY

July 1, 1978 — June 30, 1979

REVENUE

County Nursing Home	$ 1,371,750
County Jail	15,000
County Farm	166,450
Building Rental	7,400
Register of Deeds	115,000
Reimb. of Welfare Expenditures	5,000
Sheriff's Department Fees	18,800
Sheriff's Department-Dispatch & Miscellaneous	500
Payments on Sale of Court House	10,000
Revenue Sharing Funds	178,000
Extension Service	1,000
Miscellaneous	12,000
Antirecession Funds	4,000
Grant Funds	25,000
CAP Vehicle Reimbursement	4,568
Federal In Lieu of Taxes 1977	21,674
Federal In Lieu of Taxes 1978	21,000
TOTAL ESTIMATED REVENUE	$ 1,977,142

EXPENDITURES

Administration	74,401
County Attorney	36,598
Medical Referee	8,000
Outside Legal Fee	6,000
Register of Deeds	98,026
Register of Probate	30,486
Sheriff's Department	223,787
Court House Maintenance	90,198
Superior Court	136,979
Public Welfare	530,720
Extension Service	84,808
Social Services	152,470
Interest	75,200
Payment on Bonds & Notes	100,000
Capital Outlay	15,500
General Liability Insurance	7,000
Salary Adjustment Fund	5,000
Contingency Accounts	16,500
County Nursing Home	1,626,245
County Jail	224,604
County Farm	182,994
Workmen's Comp. Insurance	50,000
Unemployment Insurance	40,000
TOTAL ESTIMATED EXPENDITURES	$ 3,815,516
Less Surplus Used to Reduce Tax Rate	40,000
Less Revenue	1,977,142
AMOUNT TO BE RAISED BY COUNTY TAX	$ 1,798,374

REPORT OF THE GRAFTON COUNTY COMMISSIONERS

To the Citizens of Grafton County:

As required by Statutes, the Commissioners of Grafton County herewith submit the reports of the various county officials for Fiscal Year 1979.

We are pleased to announce another successful budget year reflecting a surplus which, added to last year's surplus, allows a decrease in tax request on the Fiscal Year 1980 budget. The current surplus was mainly due to increased revenues and conscientious efforts of department officials to control spending and stay within budget appropriations.

The sewage disposal system project has finally reached the end of Phase II—Planning, and it is anticipated that construction under Phase III will proceed in the spring.

In November 1978 the Grafton County Commissioners sponsored a day-long workshop to brief elected officials in the functions and operation of County government. The workshop and accompanying tour of all county facilities proved highly successful and will probably be repeated in election years.

Commissioners hold their regular meeting every Monday morning (except holidays) from 9:30 to 11:30 a.m. in the Commissioners Office of the Grafton County Court House. Public and press are welcome, and in fact are encouraged to attend the meetings.

In closing we wish to express our appreciation to the staff and employees, members of the Delegation, town/city and State officials, and other agencies for their continuing support and cooperation. We especially appreciate the fine communication and rapport of all concerned.

Respectfully submitted,

RICHARD L. BRADLEY, Chairman

DOROTHY CAMPION, Clerk

ARTHUR SNELL

Grafton County Commissioners

REPORT OF THE GRAFTON COUNTY TREASURER

To the Citizens of Grafton County:

I am pleased to report that Grafton County has had another good budget year, reflecting a surplus of $145,000 plus. Combining this current year surplus with the previous budget year surplus of $300,000 (unknown at budget time last year) will result in a tax break of better than 15% for Grafton County citizens. An unanticipated increase in revenues and good budget control on expenditures by your county officials account for the unusual surplus.

Our accountant's audited annual report is detailed in following pages for your review.

Respectfully,

A. FRANK STIEGLER III

Grafton County Treasurer

AUDITORS' REPORT

Board of County Commissioners
County of Grafton, New Hampshire
Woodsville, New Hampshire 03785

August 2, 1979

Gentlemen:

We have examined the financial statements, as indexed, of the County of Grafton, New Hampshire for the fiscal year ended June 30,1979. Our examination was made in accordance with generally accepted auditing standards and accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The county presently does not maintain the accounts of the Grafton County Nursing Home and Farm on the accrual basis of accounting, as explained in Note 1 of the financial statements; this being a departure from generally accepted accounting principles.

In our opinion, except as noted in the above paragraph, the financial statements of the County of Grafton, New Hampshire, as indexed, present fairly the financial position of such funds and the results of operations of such funds for the fiscal year ended June 30, 1979, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

The accompanying supplemental information and the column on the accompanying combined balance sheet captioned "Total Memorandum Only" are not necessary for a fair presentation of the financial statements, but are presented as additional analytical data. The supplemental information has been subjected to the tests and other auditing procedures applied in the examination of the financial statements listed in the foregoing table of contents and, in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

Respectfully submitted,

Alice P. Rich
Certified Public Accountant
JOHN E. RICH & COMPANY
Accountants and Auditors

NOTES TO FINANCIAL STATEMENTS

Note 1 — Summary of Significant Accounting Policies

The accounting policies of the County of Grafton, New Hampshire conform to generally accepted accounting principles as applicable to governmental units, except as noted below.

The following is a summary of significant policies:

Bases of Accounting

The modified accrual basis of accounting is used for all governmental fund type (general, special revenue and debt service), and agency funds.

Inventories

All funds except the nursing home do not recognize inventories which are expensed as purchased. The nursing home inventories are recorded at cost.

General Fixed Assets

Land, buildings and equipment are recorded at historical cost. Depreciation is computed on the straight-line method over the estimated useful lives of the assets. Ranges of annual depreciation rates are as follows:

	Estimated Useful Life (Years)
Buildings and Improvements	5 to 70
Furniture and Office Equipment	5 to 15
Equipment	5 to 15
Automobile	3

When property units are retired, or otherwise disposed of, the applicable cost and accumulated depreciation thereon is removed from the property records and related asset depreciation reserve accounts.

Nursing Home and Farm

The activities of the nursing home and farm are accounted for in the general fund. Generally accepted accounting principles require that enterprise funds be established to account for financing of services to the general public where all or most of the costs involved are collected in form of charges to users of such services. Such accounting principles would also require the preparation of separate financial statements, and the recognition of depreciation on fixed assets. This change is expected to be made at some future date as it has a significant effect on the fund balances.

Note 2 — Pension Fund

The County provides for pension benefits to substantially all employees through a contributory retirement system under New Hampshire law. The law prescribes the formula for computing retirement allowances and presently does not permit advance funding of pension liabilities. Retirement allowances are paid for from County funding and employee contributions, based on age and date of entry. Employee contributions constitute an annuity savings fund from which a portion of the retirement allowances is paid. Pension expense for the year totaled $39,863 determined on an actuarial basis. The unfunded past service liability of the entire retirement system was approximately nineteen million dollars (of which approximately seventeen million dollars is the state's liability) and is being amortized over a twenty year period terminating in 1993. The value of vested benefits of the employees has not been determined.

Note 3 — Bond Indebtedness

All bonded debt is recorded in the general long-term debt accounts. The bonds bear the full faith and credit of the County taxpayers.

Note 4 — Accumulated Unused Employees Benefits

Accumulated unused vacation and sick leave at the end of the fiscal year is quite small and does not exceed a normal year's accumulation.

Note 5 — Future Debt Requirement

The debt requirements of the County's outstanding bonds at June 30, 1979 are as follows:

Year	Principal	Interest	Total
1979-80	$ 140,000	$ 78,850	$ 218,850
1980-81	140,000	70,550	210,550
1981-82	140,000	62,250	202,250
1982-83	140,000	53,950	193,950
1983-84	140,000	45,650	185,650
Subtotal	700,000	311,250	1,011,250
1984-88	700,000	103,750	803,750
Total	$ 1,400,000	$ 415,000	$ 1,815,000

Note 6 — Litigation

Per the County attorney, there is no pending litigation in which Grafton County is involved.

COUNTY OF GRAFTON, NEW HAMPSHIRE
COMBINED BALANCE SHEET
ALL FUNDS TYPES AND ACCOUNT GROUPS
June 30, 1979

ASSETS	Governmental Fund Types		Fiduciary Fund Types	Account Groups		(Total Memorandum Only)
	General	Special Revenue	Agency	General Fixed Assets	Long-Term Debt	June 30, 1979
Cash	$ 653,587	$ -0-	$ 150,437	$ -0-	$ -0-	$ 804,024
Accounts Receivable	136,246					136,246
Interfund Loans Receivable	13,683					13,683
Due from Other Governmental Units		57,473				57,473
Inventories	23,256					23,256
Property, Plant & Equip., Net				2,579,367		2,579,367
Amount Required to be Provided in the Future for Retirement of Debt					1,400,000	1,400,000
TOTAL ASSETS	$ 826,772	$ 57,473	$ 150,437	$ 2,579,367	$ 1,400,000	$ 5,014,049
LIABILITIES AND FUND EQUITY						
Liabilities:						
Accounts Payable	$ 313,982	$ -0-	$ -0-	$ -0-	$ -0-	$ 313,982
Accrued Expenses	885					885
Interfund Loans Payable		13,683				13,683
Bonds Payable					1,400,000	1,400,000
Total Liabilities	314,867	13,683	-0-	-0-	1,400,000	1,728,550

Fund Equity:						
Investment in General Fixed Assets				2,579,367		2,579,367
Fund Balance:						
Reserve for Specific Agencies			150,437			150,437
Unreserved:						
Undesignated	511,905	43,790				555,695
Total Fund Equity	511,905	43,790	150,437	2,579,367	-0-	3,285,499
TOTAL LIABILITIES & FUND EQUITY	$ 826,772	$ 57,473	$ 150,437	$ 2,579,367	$ 1,400,000	$ 5,014,049

COUNTY OF GRAFTON, NEW HAMPSHIRE
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL AND SPECIAL REVENUE FUND TYPES
For the Fiscal Year Ended June 30, 1979

	General Fund		
	Budget	Actual	Over/(Under) Budget
Sources of Financial Resources			
Revenues:			
Taxes	$ 1,798,374	$ 1,798,510	$ 136
Intergovernmental Revenues	47,674	55,462	7,788
Nursing Home	1,371,750	1,460,283	88,533
Jail	15,000	16,216	1,216
Farm	166,450	227,734	61,284
Charges for Service	135,300	175,885	40,585
Rental	7,400	7,548	148
Interest	11,500	51,915	40,415
Miscellaneous	15,068	20,838	5,770
Total Revenues	3,568,516	3,814,391	245,875
Other Sources:			
Interfund Transfers	207,000	264,987	57,987
Total Sources of Financial Resources	3,775,516	4,079,378	303,862
Uses of Financial Resources			
Expenditures:			
Current:			
General Government	1,553,123	1,538,453	(14,670)
Nursing Home	1,553,231	1,570,759	17,528
Jail	221,514	241,331	19,817
Farm	164,944	167,080	2,136
Capital Outlay	82,404	81,834	(570)
Total Expenditures	3,575,216	3,599,457	24,241
Other Uses:			
Interfund Transfers	240,300	305,804	65,504
Total Uses of Financial Resources	3,815,516	3,905,261	89,745
Net Increase (Decrease) in Fund Balance During the Year	(40,000)	174,117	214,117
Fund Balance, July 1, 1978	40,000	337,788	297,788
Fund Balance, June 30, 1979	$ -0-	$ 511,905	$ 511,905

Special Revenue Funds			Total (Memorandum Only)		
Budget	Actual	Over/ (Under) Budget	Budget	Actual	Over/ (Under) Budget
$ -0-	$ -0-	$ -0-	$ 1,798,374	$ 1,798,510	$ 136
199,000	189,819	(9,181)	246,674	245,281	(1,393)
			1,371,750	1,460,283	88,533
			15,000	16,216	1,216
			166,450	227,734	61,284
			135,300	175,885	40,585
			7,400	7,548	148
			11,500	51,915	40,415
			15,068	20,838	5,770
199,000	189,819	(9,181)	3,767,516	4,004,210	236,694
8,000	73,446	65,446	215,000	338,433	123,433
207,000	263,265	56,265	3,982,516	4,342,643	360,127
			1,553,123	1,538,453	(14,670)
			1,553,231	1,570,759	17,528
			221,514	241,331	19,817
			164,944	167,080	2,136
			82,404	81,834	(570)
-0-	-0-	-0-	3,575,216	3,599,457	24,241
207,000	264,987	57,987	447,300	570,791	123,491
207,000	264,987	57,987	4,022,516	4,170,248	147,732
	(1,722)	(1,722)	(40,000)	172,395	212,395
	45,512	45,512	40,000	383,300	343,300
$ -0-	$ 43,790	$ 43,790	$ -0-	$ 555,695	$ 555,695

COUNTY OF GRAFTON, NEW HAMPSHIRE
STATEMENT OF CHANGES IN GENERAL LONG-TERM DEBT
For The Fiscal Year Ended June 30, 1979

	Balance July 1, 1978	General Obligation Bonds Issued	General Obligation Bonds Retired	Balance June 30, 1979
Amount to Be Provided for Retirement of Long-Term Debt	$ 1,545,000	$ -0-	$ 145,000	$ 1,400,000
General Obligation Debt Payable:				
Nursing Home; 4.75%, 20 Years, 1988	$ 445,000	$ -0-	$ 45,000	$ 400,000
Court House; 6.40%, 18 Years, 1988	1,100,000	-0-	100,000	1,000,000
Total General Obligation Debt Payable	$ 1,545,000	$ -0-	$ 145,000	$ 1,400,000

COUNTY OF GRAFTON, NEW HAMPSHIRE
COMBINING BALANCE SHEET
ALL SPECIAL REVENUE FUNDS
June 30, 1979

	Revenue Sharing	CETA Funds	LEAA Grants	Anti-recession Funds	Other	Total
Assets						
Due from Other Governments	$ 43,790	$ -0-	$ 11,562	$ -0-	$ 2,121	$ 57,473
TOTAL ASSETS	$ 43,790	$ -0-	$ 11,562	$ -0-	$ 2,121	$ 57,473
Liabilities and Fund Balance						
Liabilities:						
Due to General Fund	$ -0-	$ -0-	$ 11,562	$ -0-	$ 2,121	$ 13,683
Fund Balance:						
Unreserved	43,790					43,790
TOTAL LIABILITIES AND FUND BALANCE	$ 43,790	$ -0-	$ 11,562	$ -0-	$ 2,121	$ 57,473

COUNTY OF GRAFTON, NEW HAMPSHIRE
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL SPECIAL REVENUE FUNDS
For the Fiscal Year Ended June 30, 1979

	Revenue Sharing	Anti-recession Funds	LEAA Grants	CETA Funds	Other	Total
Sources of Financial Resources:						
Revenues:						
Intergovernmental	$ 176,883	$ 504	$ 12,432	$ -0-	$ -0-	$ 189,819
Other Sources:						
Transfers from General Fund			61,137	4,388	7,921	73,446
Total Revenues	176,883	504	73,569	4,388	7,921	263,265
Uses of Financial Resources						
Expenditures:						
Transfers to General Fund	178,605	504	73,569	4,388	7,921	264,987
Total Expenditures	178,605	504	73,569	4,388	7,921	264,987
Net (Decrease) in Fund Balance During the Year	(1,722)					(1,722)
Fund Balance, July 1, 1978	45,512					45,512
Fund Balance, June 30, 1979	$ 43,790	$ -0-	$ -0-	$ -0-	$ -0-	$ 43,790

COUNTY OF GRAFTON, NEW HAMPSHIRE
STATEMENT OF CHANGES IN GENERAL FIXED ASSETS
For The Fiscal Year Ended June 30, 1979

	Balance July 1, 1978	Additions	Retirements	Balance June 30, 1979
Cost or Estimated Value:				
Buildings and Land				
General Government	$ 1,993,330	$ 15,500	$ -0-	$ 2,008,830
Nursing Home	1,088,830	1,004		1,089,834
Jail	139,791	866		140,657
Farm	449,989			449,989
Equipment				
General Government	157,105	34,076	10,304	180,877
Nursing Home	120,786	11,146		131,932
Jail	22,942	2,738		25,680
Farm	49,023	16,504		65,527
Total Cost or Estimated Value	4,021,796	81,834	10,304	4,093,326
Accumulated Depreciation:				
General Government	409,708	76,834	10,304	476,238
Nursing Home	383,908	42,252		426,160
Jail	143,976	3,156		147,132
Farm	455,620	8,809		464,429
Total Accumulated Depreciation	1,393,212	131,051	10,304	1,513,959
Net Depreciated Value:				
General Government	1,740,727	(27,258)		1,713,469
Nursing Home	825,708	(30,102)		795,606
Jail	18,757	448		19,205
Farm	43,392	7,695		51,087
Total Net Depreciated Value	$ 2,628,584	$ (49,217)	$ -0-	$ 2,579,367

COUNTY OF GRAFTON, NEW HAMPSHIRE
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL GOVERNMENTAL FUND TYPES AND FIDUCIARY FUND TYPES
For the Fiscal Year Ended June 30, 1979

	Governmental Fund Types			Fiduciary Fund Types	(Total Memorandum Only)
	General	Special Revenue	Debt Service	Agency	June 30 1979
Sources of Financial Resources					
Revenues:					
Taxes	$ 1,798,510	$ -0-	$ -0-	$ -0-	$ 1,798,510
Intergovernmental Revenue	55,462	189,819			245,281
Nursing Home	1,460,283				1,460,283
Jail	16,216				16,216
Farm	227,734				227,734
Charges for Services	175,885				175,885
Rental	7,548				7,548
Interest	51,915			3,931	55,846
Miscellaneous	20,838				20,838
Bail & Transfers				124,713	124,713
Patient Funds Received				51,368	51,368
Total Revenues	3,814,391	189,819	-0-	180,012	4,184,222
Other Sources:					
Interfund Transfers	264,987	73,446	232,358		570,791
Total Sources of Financial Resources	4,079,378	263,265	232,358	180,012	4,755,013

Uses of Financial Resources					
Expenditures:					
Current:					
General Government	1,538,453				1,538,453
Nursing Home	1,570,759				1,570,759
Jail	241,331				241,331
Farm	167,080				167,080
Bail Refunds & Forfeits				127,606	127,606
Funds Disbursed to Patients				49,875	49,875
Capital Outlay	81,834				81,834
Debt Service					
Principal			145,000		145,000
Interest			87,358		87,358
Total Expenditures	3,599,457	-0-	232,358	177,481	4,009,296
Other Uses:					
Interfund Transfers	305,804	264,987			570,791
Total Uses of Financial Resources	3,905,261	264,987	232,358	177,481	4,580,087
Net Increase (Decrease) in Fund Balance During the Year	174,117	(1,722)		2,531	174,926
Fund Balance, July 1, 1978	337,788	45,512		147,906	531,206
Fund Balance, June 30, 1979	$ 511,905	$ 43,790	$ -0-	$ 150,437	$ 706,132

GRAFTON COUNTY
APPORTIONMENT OF COUNTY TAX — 1978
$1,798,374.00

	Proportion Of Tax	Amount Of Tax
Alexandria	$ 10.47	$ 18,829.00
Ashland	19.61	35,266.00
Bath	12.44	22,372.00
Benton	3.98	7,158.00
Bethlehem	22.81	41,021.00
Bridgewater	18.45	33,180.00
Bristol	36.62	65,856.00
Campton	42.11	75,730.00
Canaan	25.17	45,265.00
Dorchester	2.03	3,651.00
Easton	4.83	8,686.00
Ellsworth	1.90	3,417.00
Enfield	32.85	59,077.00
Franconia	23.75	42,711.00
Grafton	9.94	17,876.00
Groton	6.42	11,546.00
Hanover	127.18	228,717.00
Haverhill	50.13	90,152.00
Hebron	16.59	29,835.00
Holderness	35.82	64,418.00
Landaff	8.42	15,142.00
Lebanon	130.99	235,569.00
Lincoln	41.35	74,363.00
Lisbon	12.20	21,940.00
Littleton	97.66	175,629.00
Lyman	4.46	8,021.00
Lyme	22.36	40,212.00
Monroe	11.60	20,861.00
Orange	4.20	7,553.00
Orford	14.32	25,753.00
Piermont	12.38	22,264.00
Plymouth	35.73	64,256.00
Rumney	15.49	27,857.00
Sugar Hill	16.25	29,224.00
Thornton	21.66	38,953.00
Warren	6.74	12,121.00
Waterville Valley	17.64	31,723.00
Wentworth	8.45	15,196.00
Woodstock	14.64	26,328.00
Unincorporated Places	.36	646.00
	$ 1,000.00	$1,798.374.00

DETAIL OF PUBLIC WELFARE ASSISTANCE PAYMENTS

Towns	Direct Relief	Soldiers Aid
Ashland	$ 74.52	$
Bath	90.00	
Benton	39.99	
Bethlehem	3,841.75	340.00
Bristol	43.00	
Campton	229.03	
Canaan	9,727.91	
Enfield	11,975.44	
Franconia	105.00	
Grafton	749.56	
Hanover	73.89	
Haverhill	1,682.39	
Landaff	150.56	
Lebanon	38,142.40	2,434.00
Lincoln	172.28	
Lisbon	3,917.59	
Littleton	11,402.81	410.89
Lyme	300.80	
Monroe	30.00	
Orford	790.51	
Plymouth	15.00	
Rumney	1,616.75	
Thornton	526.42	
Warren	190.00	
Woodstock	444.95	
	$ 86,332.55	$ 3,184.89

DETAIL OF ASSISTANCE PAYMENTS

1978	No. Persons	Direct Relief	No. Persons	Soldiers Aid	Board & Care of Children	No. Chn.
July	96	3,981.20	7	120.00	1,986.30	21
August	124	4,060.94	4	230.00	2,910.67	26
September	172	8,173.05	13	395.00	2,349.38	24
October	55	1,687.79	6	110.00	2,230.28	22
November	135	6,971.21	10	236.67	3,241.13	27
December	193	13,789.32	6	686.53	2,420.93	23
1979						
January	144	8,409.68	11	260.00	1,798.93	19
February	171	11,903.29	10	277.74	2,324.93	22
March	156	9,165.50	5	318.55	2,965.53	25
April	104	4,043.16	2	87.68	3,456.90	23

May	133	5,255.64	1	30.27	4,122.43	26
June	148	8,891.77	1	432.45	5,104.48	30
		86,332.55		3,184.89	34,911.89	
FY 1978 Adjustment Accounts Payable					−2,000.00	
FY 1979 Accounts Payable					+ 174.00	
					33,085.89	

DELEGATION EXPENSES

Ira E. Allen	$ 65.70
*Rita C. McAvoy	305.50
Kathleen W. Ward	21.90
George H. Cate	60.75
Anthony Pepitone	46.80
*Fred W. Snell	182.25
W. Murray Clark	-0-
*Betty Jo Taffe	256.50
*Paul I. LaMott	297.50
Ezra B. Mann, II	15.90
Glyneta B. Thomson	-0-
*Myrl R. Eaton	115.50
Carol Stomberg	32.10
Michael S. Woodard	20.25
*C. Dana Christy	138.00
E. John Lownes, III	-0-
Andrew Ware	55.20
*Harold V. Buckman	245.80
Malcolm Taylor	29.25
*Giles Low, II	171.00
John K. Gemmill	-0-
Francis C. Seely	-0-
Robert W. Dearborn	85.50
Neil F. McIver	28.50
*Bruce C. Rounds	244.80
Mary P. Chambers	79.20
*Marion L. Copenhaver	316.80
Michael R. Cornelius	26.40
Elizabeth L. Crory	79.20
Michael B. King	27.00
Frederick C. Aldrich	27.90
Roger Duhaime	27.90
Carl P. Foster	27.00
Ralph D. Hough	27.90
*James L. Logan	279.00
Madeline G. Townsend	-0-
Lorine M. Walter	27.00
Roger S. Wood	27.00
Sub-total	3,391.00
Supplies & Miscellaneous Expense	42.57
TOTAL	$ 3,433.57

*Executive Committee

COUNTY OF GRAFTON, NEW HAMPSHIRE
DETAILS OF SOURCES OF FINANCIAL RESOURCES
BUDGET AND ACTUAL
GENERAL FUND
For The Fiscal Year Ended June 30, 1979

	Budget	Actual	Over/(Under) Budget
Taxes			
Property Taxes	$ 1,798,374	$ 1,798,510	$ 136
Intergovernmental Revenues			
Reimbursement of Expenditures for Support of Poor, O.A.A., Direct Relief and Board and Care of Children	5,000	5,158	158
Federal Payment in Lieu of Taxes	42,674	50,304	7,630
Totals	47,674	55,462	7,788
Nursing Home			
Room/Board from Social Security	210,000	250,272	40,272
Room/Board from State	1,158,750	1,204,545	45,795
Miscellaneous	3,000	5,466	2,466
Totals	1,371,750	1,460,283	88,533
Jail	15,000	16,216	1,216
Farm			
Sale of Milk	110,000	135,444	25,444
Sale of Livestock	20,000	33,306	13,306
Sale of Wood	2,000	1,951	(49)
Produce to Nursing Home	31,000	48,129	17,129
Services to Nursing Home	-0-	3,189	3,189
House Expenses Reimbursed	3,200	3,256	56
Miscellaneous	250	2,459	2,209
Totals	166,450	227,734	61,284
Charges for Services			
Register of Deeds	115,000	145,291	30,291
Sheriff's Department Fees	18,000	17,525	(475)
Sheriff's Department Dispatch Service	500	959	459
Sheriff's Department Civil Credit	800	914	114
Reimbursement from UNH for Forestry Agent	-0-	9,881	9,881
Reimbursement for Dairy Agent Expenses	-0-	1,000	1,000
Extension Service	1,000	315	(685)
Totals	135,300	175,885	40,585
Rental	7,400	7,548	148
Interest	11,500	51,915	40,415

	Budget	Actual	Over/(Under) Budget
Miscellaneous Revenues			
Payments on Sale of Court House	10,000	10,000	-0-
CAP Vehicle Reimbursement	4,568	4,586	18
Miscellaneous	500	6,252	5,752
Totals	15,068	20,838	5,770
Other Sources			
Interfund Transfers			
Revenue Sharing	178,000	178,605	605
Antirecession Funds	4,000	504	(3,496)
Grant Funds	25,000	85,878	60,878
Totals	207,000	264,987	57,987
Total Sources of Financial Resources	$ 3,775,516	$ 4,079,378	$ 303,862

COUNTY OF GRAFTON, NEW HAMPSHIRE
DETAILS OF USES OF FINANCIAL RESOURCES
BUDGET AND ACTUAL
GENERAL FUND—GENERAL GOVERNMENT
For The Fiscal Year Ended June 30, 1979

	Budget	Actual	Actual Over/(Under) Budget
Administration			
Salaries, Commissioners	$ 11,965	$ 11,965	$ -0-
Salaries, Clerical	28,474	28,926	452
Social Security	2,510	2,597	87
Health Insurance	2,900	2,792	(108)
Retirement	1,000	1,174	174
Workmen's Compensation Insurance	280	320	40
Contracted Services (Accountant)	9,000	10,576	1,576
Printing, Binding, Books	2,500	1,374	(1,126)
Office Supplies	300	390	90
Dues, Licenses and Subscriptions	1,026	1,026	-0-
Postage	800	876	76
Advertising and Public Relations	300	226	(74)
Telephone	1,500	975	(525)
Travel and Expenses, Commissioners	2,000	1,755	(245)
Travel and Expenses, Other	2,000	1,026	(974)
Equipment Repairs and Maintenance	1,000	1,050	50
Equipment Rental	900	983	83
Insurance, Bond	312	101	(211)
Subtotals, Administration	68,767	68,132	(635)
Treasurer			
Salary	1,746	1,746	-0-
Travel and Expenses	100	2,480	2,380

	Budget	Actual	Actual Over/(Under) Budget
County Delegation			
Delegation Expenses	3,500	3,915	415
Totals, Administration	74,113	76,273	2,160
County Attorney			
Salary, Attorney	18,289	18,289	-0-
Salary, Secretary	7,606	7,706	100
Social Security	1,450	1,583	133
Health Insurance	1,000	871	(129)
Retirement	265	259	(6)
Workmen's Compensation Insurance	38	36	(2)
Contracted Services, Special Witness, etc.	3,000	607	(2,393)
Printing, Binding, Books	300	347	47
Office Supplies	300	160	(140)
Dues, Licenses, Subscriptions	250	266	16
Postage	200	219	19
Telephone	1,900	1,774	(126)
Computer Time Rental	1,500	1,003	(497)
Travel and Expenses	300	258	(42)
Equipment Repairs and Maintenance	100	66	(34)
Totals, County Attorney	36,498	33,444	(3,054)
Medical Referee			
Consultant Fees and Expenses	8,000	11,634	3,634
Outside Legal Services	6,000	6,000	-0-
Register of Deeds			
Salary,Register	20,511	20,511	-0-
Salary, Clerical	29,000	29,732	732
Social Security	2,850	2,977	127
Health Insurance	2,400	1,917	(483)
Retirement	1,250	1,163	(87)
Workmen's Compensation Insurance	75	76	1
Printing, Binding, Books	4,000	3,374	(626)
Office Supplies	400	622	222
Postage	2,500	1,988	(512)
Telephone	1,200	1,035	(165)
Travel and Expenses	200	108	(92)
Equipment Repairs and Maintenance	2,915	2,352	(563)
Equipment Rental	4,000	3,938	(62)
General Liability Insurance	900	1,063	163
Indexing	-0-	915	915
Subtotals, Register of Deeds	72,201	71,771	(430)
Microfilm	11,238	11,426	188
Totals, Register of Deeds	83,439	83,197	(242)
Register of Probate			
Salary,Clerical	15,061	15,106	45
Social Security	1,550	1,605	55
Health Insurance	750	1,203	453
Retirement	250	245	(5)
Workmen's Compensation Insurance	25	26	1

	Budget	Actual	Actual Over/(Under) Budget
Outside Services, Legal	150	-0-	(150)
Printing, Binding, Books	1,000	1,807	807
Office Supplies	400	280	(120)
Postage	1,800	1,710	(90)
Fee Court Expense, Re Appeals	2,000	2,673	673
Telephone	1,500	1,286	(214)
Travel and Expenses	150	45	(105)
Expenses, Lebanon Office	3,000	3,000	-0-
Equipment Repairs & Maintenance	350	306	(44)
Microfilm	100	-0-	(100)
Equipment Rentals	900	983	83
Liability Insurance	900	830	(70)
Totals, Register of Probate	29,886	31,105	1,219
Sheriff's Department			
Salary, Sheriff	18,082	18,082	-0-
Salary, Secretary	9,630	9,630	-0-
Salary, Additional Secretary	5,980	6,085	105
Salary, Regular Deputies	65,293	65,263	(30)
Salary, Additional Deputies	10,005	10,005	-0-
Salary, Dispatch Center	47,657	47,245	(412)
Social Security	1,315	1,270	(45)
Health Insurance	7,800	7,511	(289)
Retirement	9,700	10,414	714
Workmen's Compensation Insurance	5,000	5,345	345
Fees, Special Female Deputy, etc.	3,000	4,086	1,086
Printing, Binding, Books	500	599	99
Office Supplies	800	755	(45)
Postage	700	674	(26)
Other Supplies, Film	300	485	185
Uniform Allowance	400	453	53
Telephone	8,000	8,567	567
Expenses, Out of State & Misc.	1,000	1,198	198
Cruiser Maintenance and Repair	3,500	4,924	1,424
Cruiser, Gas and Oil	6,000	8,674	2,674
Equipment Repairs and Maintenance	3,250	3,564	314
Equipment Rental	900	983	83
Liability Insurance	1,500	1,961	461
Vehicle Insurance	3,325	2,735	(590)
Totals, Sheriff's Department	213,637	220,508	6,871
Court House Maintenance			
Salaries	30,135	29,984	(151)
Social Security	1,823	1,826	3
Health Insurance	1,700	1,716	16
Retirement	525	500	(25)
Workmen's Compensation Insurance	960	998	38
Contracted Services	2,400	1,981	(419)
Supplies	1,500	1,928	428
Electricity	18,000	26,804	8,804
Water	480	480	-0-
Fuel	20,500	26,842	6,342
Telephone	400	311	(89)

	Budget	Actual	Actual Over/(Under) Budget
Care of Grounds	600	724	124
Building Repairs and Maintenance	2,000	2,957	957
Plowing and Salting	800	1,484	684
Liability Insurance, Building	5,500	5,553	53
Totals, Court House Maintenance	87,323	104,088	16,765
Apartment Maintenance	2,500	3,099	599
Superior Court			
Allowance for Clerk Hire, Clerical and Bailiff Expense	77,500	82,656	5,156
Less: Credits, Clerk Hire Cost	(40,000)	(30,756)	(9,244)
Subtotal	37,500	51,900	14,400
Social Security	3,800	4,120	320
Health Insurance	3,300	3,344	44
Retirement	3,110	2,822	(288)
Workmen's Compensation Insurance	109	109	-0-
Printing, Binding, Books	3,500	3,019	(481)
Office Supplies	1,800	979	(821)
Dues, Licenses, Subscriptions	150	235	85
Postage	2,000	2,635	635
Jury Payroll	33,000	27,775	(5,225)
State vs Payroll (Witness)	8,000	3,593	(4,407)
Masters' Fees	7,000	6,163	(837)
Court Stenographers' Fees/Expenses	25,000	26,636	1,636
Telephone	2,200	2,892	692
Travel and Expenses, Clerk of Court	1,000	341	(659)
Travel and Expenses, Bailiff	1,800	1,998	198
Equipment Repairs and Maintenance	310	523	213
Equipment Rental	900	983	83
Liability Insurance	750	1,407	657
Totals, Superior Court	135,229	141,474	6,245
Public Welfare			
Salaries, Caseworkers	11,100	11,585	585
Social Security	665	684	19
Workmen's Compensation Insurance	15	14	(1)
Contracted Services, Lebanon Rent	1,740	1,713	(27)
Printed Forms	400	278	(122)
Supplies	200	69	(131)
Direct Assistance	75,000	86,333	11,333
Supplemental OAA & APTD	30,000	16,250	(13,750)
Supplemental Under RSA 167:18C	60,000	29,870	(30,130)
Intermediate Nursing Care at County Home	151,000	89,070	(61,930)
Outside County Home	157,000	65,500	(91,500)
Unallocated Old Age Accounts for Six Months	-0-	227,240	227,240
Soldiers' Aid	5,000	3,185	(1,815)
Board and Care of Children	35,000	33,086	(1,914)

	Budget	Actual	Actual Over/(Under) Budget
Telephone	700	715	15
Travel and Expenses	1,200	899	(301)
Termination Costs, Adoptive Cases	1,000	-0-	(1,000)
Civil Service Fees	800	914	114
Totals, Public Welfare	530,720	567,405	36,685
Extension Service			
Salaries, Agents	34,911	34,270	(641)
Salary, Office Clerks	21,132	19,714	(1,418)
Summer Work Study	1,600	1,235	(365)
Salary, Forestry	-0-	8,083	8,083
Social Security	1,280	1,209	(71)
Health Insurance	1,400	1,447	47
Retirement	690	644	(46)
Workmen's Compensation Insurance	30	28	(2)
Printing, Binding, Books	300	176	(124)
Office Supplies	2,300	1,869	(431)
Dues and Subscriptions	150	142	(8)
Postage	500	261	(239)
Other Supplies	1,200	1,276	76
Telephone	4,900	4,907	7
Travel and Expenses, Agents	12,340	11,522	(818)
Travel and Expenses, Council	300	392	92
Equipment Repairs and Maintenance	600	662	62
Rental	650	418	(232)
Liability Insurance	25	68	43
Totals, Extension Service	84,308	88,323	4,015
Social Services			
Mental Health			
Littleton	17,532	17,532	
Lebanon/Hanover	25,006	25,006	
Plymouth	12,880	12,880	
Homemaker/Home Health			
Bristol, Alexandria & Bridgewater	4,000	4,000	
Littleton	7,483	7,483	
Plymouth	2,969	2,969	
Lebanon/Hanover	11,000	11,000	
RSVP	6,600	6,600	
Upper Valley Training Center	5,000	5,000	
Youth House Association	4,500	4,500	
Senior Meals and Wheels	40,000	43,993	3,993
Ammonoosuc Family Planning	2,500	2,500	
Development Center of Upper Valley	4,000	4,000	
T.E.M.P.O. Workshop	5,000	5,000	
Pemigewasset Development Center	4,000	4,000	
Totals, Social Services	152,470	156,463	3,993

	Budget	Actual	Actual Over/(Under) Budget
Others			
Interest, Tax Anticipation Notes	8,000	4,500	(3,500)
Sewage System Expenses		706	706
General Liability Insurance		6,488	6,488
Salary Adjustment Fund	5,000		(5,000)
Contingency Accounts			
Sheriff	6,000	3,746	(2,254)
Workmen's Compensation Insurance	50,000		(50,000)
Unemployment Insurance	40,000		(40,000)
Totals, Other	109,000	15,440	(93,560)
TOTALS, GENERAL GOVERNMENT	$ 1,553,123	$ 1,538,453	$ (14,670)

COUNTY OF GRAFTON, NEW HAMPSHIRE
DETAILS OF USES OF FINANCIAL RESOURCES
BUDGET AND ACTUAL
GENERAL FUND — CAPITAL OUTLAY
For the Fiscal Year Ended June 30, 1979

	Budget	Actual	Actual Over/(Under) Budget
General Government			
Commissioners	$ 16,100	$ 22,199	$ 6,099
County Attorney	100		(100)
Register of Deeds	14,587	14,369	(218)
Register of Probate	600	615	15
Sheriff's Department	10,150	10,521	371
Court House Maintenance	375	179	(196)
Superior Court	1,750	1,522	(228)
Extension Service	500	171	(329)
Totals	44,162	49,576	5,414
Nursing Home			
Building Renovations & Equipment	14,602	12,150	(2,452)
Jail			
Building Renovations & Equipment	5,090	3,604	(1,486)
Farm			
Equipment	18,550	16,504	(2,046)
TOTALS	$ 82,404	$ 81,834	$ (570)

COUNTY OF GRAFTON, NEW HAMPSHIRE
DETAILS OF USES OF FINANCIAL RESOURCES
BUDGET AND ACTUAL
GENERAL FUND — INTERFUND TRANSFERS
For the Fiscal Year Ended June 30, 1979

	Budget	Actual	Actual Over/(Under) Budget
Special Revenue Funds			
Grant Acc'ts., CETA, LEAA Programs	$ 8,000	$ 73,446	$ 65,446
Debt Service			
Interest:			
General Government	67,200	67,200	
Nursing Home	20,100	20,158	58
Principal:			
General Government	100,000	100,000	
Nursing Home	45,000	45,000	
Totals	232,300	232,358	58
TOTALS	$ 240,300	$ 305,804	$ 65,504

GRAFTON COUNTY
NURSING HOME ADMINISTRATORS

Honorable Board of Commissioners:

As usual, the past year has been busy and diversified.
At the nursing home, we continue to have a full census with a waiting list.

Annual accreditation surveys were conducted by the New Hampshire Bureau of Health Care Facilities Administration, and the nursing home was granted continuing certification. These surveys are performed yearly to assure that the home is in compliance with all Medicaid laws and regulations. Under these regulations, we have a host of ancillary services to our patients, such as physical and recreational therapy; social services; dental and dietetic consultants; as well as mental health clinicians.

In conjunction with the Board of Commissioners and the Building Committee appointed by the Executive Board, we have worked almost the entire year formulating plans to renovate the kitchen area.
Because of the safety factors involved (for patients and personnel) it is imperative that corrective action be addressed in the 1979-80 budget.

A unit dose method of dispensing medication was instituted after the New Hampshire State Pharmacy Commission rejected our in-house pharmacy. This system provides more accurate medication dispensing; greater drug accountability; and at no cost to the County.
Dr. Marvin Kendall left the facility to complete his residency in Family Medicine. Dr. Harry Rowe became a member of the Staff May 1st and Dr. Elizabeth Berry will join us July 1st. 1978.

Very active this year, was the Grafton County Nursing Association which continues to provide funds and volunters for bingo, field trips, movies, etc. It also serves as liason between the County and the Community.

Federal regulations are starting to affect the Jail and House of Correction, and Grafton County is well on its way to compliance already. All correctional officers have had a minimum of 80 hours of outside training; a Grievance Committee has been meeting with the Superintendent monthly for over a year (this consists of three inmates representing all inmates); a Disciplinary Board with community representation, has been in place for months. (This affords any reprimanded inmate the opportunity to have a hearing before being disciplined.)
Mrs. Lillian Barnes has been providing tutorial services for the inmates, some of whom have successfully passed their G.E.D. tests and received their high school equivalency diplomas while incarcerated.

A new uniform 'booking' system was adopted, complete with new photo identity camera, to conform with the other 9 New Hampshire Counties. This was completely funded by an L.E.A.A. grant through the Governor's Commission on Crime.
Inmate showers were renovated, and a chain link fence installed in the exercise yard.
An escalating problem of inappropriate incarcerations will have to be addressed in the near future. We are processing more and more people through the jail that are mentally ill, rather than criminals. Our staff is not trained to cope with the psychotic inmate.

The farm has been producing well. During the year we slaughtered 36 steers for consumption at the nursing home. Milk production hit 1,281,000 pounds, while maintaining 3.9 butter fat average. Demands for piglets constantly exceeds our supply. Cattle sales were the highest in the past decade, $33,300.

The milk pumping system was updated. Our thanks and appreciation to the Extension Service whose expertise was invaluable.

Our Staff is to be complimented. Their expertise, dedication and loyalty are what make the Complex work. We take this opportunity to also commend the Clergy and the Community for their participation and concern. We have enjoyed working with your Board and your office staff and appreciate the many courtesies extended, as well as your continued understanding and support.

Respectfully submitted,
WILLIAM SIEGMUND
Administrator

IRENE SIEGMUND
Co-Administrator

COUNTY OF GRAFTON, NEW HAMPSHIRE
DETAILS OF USES OF FINANCIAL RESOURCES
BUDGET AND ACTUAL
GENERAL FUND — NURSING HOME
For the Fiscal Year Ended June 30, 1979

	Budget	Actual	Actual Over/(Under) Budget
Administrative			
Salary, Administrator	$ 19,406	$19,406	$ -0-
Salary, Co-Administrator	13,329	13,329	
Salary, Clerical	23,602	25,059	1,457
Salary, Purchasing	8,970	9,169	199
Social Security	65,000	71,538	6,538
Health Insurance	45,000	42,390	(2,610)
Retirement	18,000	20,539	2,539
Workmen's Compensation Insurance	40,800	43,354	2,554
Education and Conferences	1,400	1,187	(213)
Printing, Binding, Books		137	137
Office Supplies	2,000	1,512	(488)
Dues, Licenses, Subscriptions	600	718	118
Postage	700	636	(64)
Advertising and Public Relations	250	316	66
Telephone	3,400	4,268	868
Travel Expenses, Reimbursed	600	576	(24)
Travel Expenses, Station Wagon	375	692	317
Equipment Repairs and Maintenance	200	548	348
Insurance, Building	10,488	4,516	(5,972)
Totals, Administrative	254,120	259,890	5,770
Dietary			
Salaries	125,000	130,990	5,990
Supplies	10,500	8,908	(1,592)
Food Supplies	125,000	125,907	907
Gas	1,250	898	(352)
Totals, Dietary	261,750	266,703	4,953
Nursing Services			
Salary, Director	12,830	12,793	(37)
Salary, Charge Nurse	10,700	11,031	331
Salaries, RN's and LPN's	170,000	167,677	(2,323)
Salaries, Aides/Orderlies	435,000	450,475	15,475
Salaries, Restorative Nursing	36,000	32,280	(3,720)
Supplies, Restorative Nursing	3,300	3,105	(195)
Supplies	18,350	19,646	1,296
Totals, Nursing Services	686,180	697,007	10,827
Plant			
Salaries	60,500	62,486	1,986
Electricity	16,000	15,585	(415)
Gas	126	44	(82)
Water	3,100	2,888	(212)

	Budget	Actual	Actual Over/(Under) Budget
Fuel	58,000	61,907	3,907
Vehicle Repairs & Maintenance		499	499
Building Repairs & Maintenance	8,000	11,217	3,217
Unallocated Repairs & Maintenance	4,400	4,571	171
Subtotals	150,126	159,197	9,071
Less: Amount Allocated to Jail & Farm	(29,145)	(30,826)	1,681
Totals, Plant	120,981	128,371	7,390
Laundry			
Salaries	40,000	38,158	(1,842)
Supplies	7,500	4,779	(2,721)
Linen Purchases	9,150	6,807	(2,343)
Totals, Laundry	56,650	49,744	(6,906)
Housekeeping			
Salaries	100,000	116,998	16,998
Supplies	11,200	10,644	(556)
Totals, Housekeeping	111,200	127,642	16,442
Physicians and Pharmacy			
Salaries	11,500	11,151	(349)
Drugs	31,350	10,199	(21,151)
Oxygen	600	966	366
Medical/Dental	500	404	(96)
Totals, Physicians & Pharmacy	43,950	22,720	(21,230)
Special Services			
Salary, Social Worker	9,200	9,143	(57)
Consultants	3,400	2,934	(466)
Farm Services Allocated		3,189	3,189
Funeral and Cemetery Expenses	1,000	678	(322)
Clergymen	1,000	960	(40)
Clothing & Supplies for Residents	3,800	1,778	(2,022)
Totals, Special Services	18,400	18,682	282
TOTALS, NURSING HOME	$ 1,553,231	$ 1,570,759	$ 17,528

COUNTY OF GRAFTON, NEW HAMPSHIRE
DETAILS OF USES OF FINANCIAL RESOURCES
BUDGET AND ACTUAL
GENERAL FUND — JAIL
For the Fiscal Year Ended June 30,1979

	Budget	Actual	Actual Over/(Under) Budget
Salaries	$ 85,000	$ 86,879	$ 1,879
Salaries, Female Correctional Officers	37,000	38,205	1,205
Employee Uniforms	850	774	(76)
Social Security	7,400	7,854	454
Health Insurance	5,000	6,208	1,208
Retirement	2,600	2,908	308
Workmen's Compensation Insurance	6,500	6,876	376
Education and Conferences	300	208	(92)
Consultants	1,300	878	(422)
Medical Services	2,600	2,000	(600)
Supplies	2,500	2,014	(486)
Meals	36,848	50,800	13,952
Prisoner Clothing/Supplies	6,000	6,389	389
Medical/Dental	1,000	1,963	963
Plant Operation	23,316	24,661	1,345
Repairs and Maintenance	1,100	1,199	99
Liability Insurance, Building	200	654	454
Contingency Account	2,000	861	(1,139)
TOTALS, JAIL	$ 221,514	$ 241,331	$ 19,817

COUNTY OF GRAFTON, NEW HAMPSHIRE
DETAILS OF USES OF FINANCIAL RESOURCES
BUDGET AND ACTUAL
GENERAL FUND — FARM
For the Fiscal Year Ended June 30, 1979

	Budget	Actual	Actual Over/(Under) Budget
Salaries	$ 53,000	$ 49,704	$ (3,296)
Employee Maintenance	3,500	4,198	698
Social Security	3,210	3,027	(183)
Health Insurance	3,200	3,163	(37)
Retirement	1,380	1,337	(43)
Workmen's Compensation Insurance	3,300	3,516	216
Veterinary's Fees	2,000	2,589	589
Breeding, Testing, Registration	2,600	3,034	434
Supplies	3,000	3,501	501
Plant Operation	5,829	6,165	336
Advertising and Public Relations	400	350	(50)
Gas, Oil, etc.	5,500	5,405	(95)
Vehicle Repairs & Maintenance	2,500	2,480	(20)

	Budget	Actual	Actual Over/(Under) Budget
Seed, Fertilizer, Spray	9,000	9,450	450
Feed, Dairy	45,500	49,366	3,866
Bedding and Sawdust	1,500	855	(645)
Feed, Swine	7,000	6,278	(722)
Building Repairs & Maintenance	625	466	(159)
Equipment Repairs & Maintenance	2,500	2,532	32
Real Estate Tax	5,900	5,831	(69)
Liability Insurance, Bldg. & Equip.	2,400	2,891	491
Dike Repairs and Maintenance	600	600	-0-
Contingency	500	342	(158)
TOTALS, FARM	$ 164,944	$ 167,080	$ 2,136

COUNTY OF GRAFTON, NEW HAMPSHIRE
COST STATEMENT — NURSING HOME
For the Fiscal Year Ended June 30, 1979
(Unaudited)

Supplementary Data

	Amount	Cost Per Patient Day
Administrative	$ 337,198	$ 7.05
Dietary	266,703	5.57
Nursing Service	697,007	14.57
Plant	128,371	2.68
Laundry	49,744	1.04
Housekeeping	127,642	2.67
Physicians and Pharmacy	22,720	.47
Special Services	18,682	.39
TOTAL COSTS	$ 1,648,067	$ 34.44
Patient Days	47,842	

COST STATEMENT — JAIL
For the Fiscal Year Ended June 30, 1979
(Unaudited)

Supplementary Data

	Amount	Cost Per Inmate Day
Salaries	$ 125,084	$ 12.88
Employee Uniforms	774	.08
Social Security	7,854	.81
Health Insurance	6,208	.64
Retirement	2,908	.30
Workmen's Compensation Insurance	6,876	.71
Education and Conferences	208	.02
Consultants	878	.09
Medical Services	2,000	.21
Supplies	2,014	.21
Meals	50,800	5.23
Prisoner Clothing/Supplies	6,389	.66
Medical/Dental	1.963	.20
Plant Operation	24,661	2.54
Repairs and Maintenance	1,199	.12
Liability Insurance	654	.06
Building Improvements/Renovation	2,287	.23
New Equipment	1,317	.13
TOTAL COSTS	$ 244,074	$ 25.12
Inmate Days	9,715	

COUNTY OF GRAFTON, NEW HAMPSHIRE
COMBINING BALANCE SHEET—ALL AGENCY FUNDS
June 30, 1979

	Superior Court Bail and Escrow	Patient Funds	Total
Assets			
Cash	$ 76,632	$ 73,805	$ 150,437
Fund Balance	$ 76,632	$ 73,805	$ 150,437

COUNTY OF GRAFTON, NEW HAMPSHIRE
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE—ALL AGENCY FUNDS
For The Fiscal Year Ended June 30, 1979

	Superior Court Bail and Escrow	Patient Funds	Total
Sources of Financial Resources			
Bail and Transfers	$ 124,713	$ -0-	$ 124,713
Patient Funds Received		51,368	51,368
Interest	3,931		3,931
Total Sources of Financial Resources	128,644	51,368	180,012
Uses of Financial Resources			
Bail Refunds and Forfeits	127,606		127,606
Funds Disbursed to Patients		49,875	49,875
Total Uses of Financial Resources	127,606	49,875	177,481
Net Increase in Fund Balance During the Year	1,038	1,493	2,531
Fund Balance, July 1, 1978	75,594	72,312	147,906
Fund Balance, June 30, 1979	$ 76,632	$ 73,805	$ 150,437

INMATES OF GRAFTON COUNTY HOUSE OF CORRECTION
July 1, 1978 — June 30, 1979

Name	Crime	Age	Time Served Weeks	Days
Noyes, Clyde,	Receiving Stolen Property	20	1	1
Gilbert, O'Brien,	Theft	18	1	4
King, Paul A.,	Robbery—Class A Felony	27	0	6
Gonzalez, Edward,	Narcotics	39	13	4
Judd, Bruce E.,	Burglary & Theft of Firearms	27	19	5
Shambo, Gerald,	Burglary	38	21	5
Patten, Theopile,	Criminal Mischief	19	26	2
Shorey, Dwight,	Violation of Probation	24	37	2
Rollins, Roger,	Criminal Trespass	18	7	6
Allen, Stephen,	Theft by Taking—Bail Jumping Unauthorized Use of Vehicle	24	3	5
Chisholm, John D.,	Unauthorized Use of Vehicle	40	0	3
Moses, Stewart R.,	Sale of Controlled Drug	20	5	0
Provencal, William E.,	Burglary	23	28	4
Austin, Ray W.,	D.W.I.	27	3	0
Jones, John A.,	Forgery	24	13	5
Bennett, Lance E.,	Burglary	20	4	5
LeClair, Robert,	Forgery	39	11	3
Rainwater, Billie Jo,	Disorderly Conduct	36	6	1
Bedell, Ralph Jr.,	Burglary (2 Counts)	24	28	6
Tullar, Linda,	Violation of Probation	18	0	3
Osmer, Randall,	Receiving Stolen Property	21	3	3
Beach, Patrick,	Sexual Assault	19	16	6
Dolley, Daniel A.,	Knowingly Present	19	17	1
Worral, Phyllis,	Escape & Non-payment of Fine	28	15	0
Wilkins, Wayne E.,	Wilful Concealment of Merchandise	33	0	2
Coffin, Ann,	Criminal Mischief—Disorderly Conduct	19	2	6
Hill, Dennis,	D.W.I. 2nd Offense	29	2	6
Nichols, Stuart,	D.W.I.	18	0	1
Derby, Elizabeth,	Criminal Mischief	24	16	2
MacDonald, Keith,	Reckless Conduct	20	2	6
Acerno, Michael,	O.A.R. & Disobeying Police Officer	22	2	6
Cote, Gary,	Taking W/O Authorization	23	0	5
Tullar, Linda,	Criminal Mischief	18	4	5
Bochmer, Bernard,	Harassment	19	2	6
Carter, Lawrence Sr.,	Bail Jumping	50	1	0
Beattie, William,	Disorderly Conduct	52	2	6
Allen, Douglas,	Possession of Controlled Drug & Under Influence	20	2	6
Ruggio, Carmen,	D.W.I.—O.W.L.—Possession of Controlled Drug	25	1	1
Herbert, Edward,	Wilful Concealment	26	0	1
Camber, Harry,	Criminal Trepass	51	5	4
Coffin, Ann,	Disorderly Conduct	19	4	4
Carter, Lawrence Sr.,	Public Intoxication	50	2	0
Lewis, Ricky,	Contempt of Court	24	1	2
Wilkman, Patricia,	Violation of Probation	22	8	6

Griggs, Aldo, Violation of Probation	18	2	6
Warner, Walter, Contempt of Court	53	0	2
Lacoss, Jason, O.A.R.	20	0	5
Rainwater, Billy Jo, Criminal Mischief	38	17	0
Linteau, Allen, Criminal Mischief & Resisting Arrest	20	2	0
Scott, Stanley, Reckless Operation & Disobeying Police Officer	37	0	1
Gosselin, Denise, Theft by Unauthorized Taking	20	0	3
Doten, Raymond, Theft by Deception & Burglary	20	37	3
Illo, Frank, Wilful Concealment	19	0	2
Peck, Darel, Concealment of Merchandise	20	2	1
Gerry, Linda, Negligent Homicide	32	11	2
Lord, Mark, Criminal Trespass	18	0	6
Dinkle, Douglas, Shoplifting	18	0	2
Eastman, Jerry, Narcotics	32	12	4
Riley, Shawn, D.W.I.—2nd Offense	26	14	6
Allen, Stephen, Theft by Unauthorized Taking	25	15	2
Broome, James, Contempt of Court	20	2	6
Riley, Martin, Failure to Disclose a Material Fact	39	3	0
Hunt, Floyd, Disorderly Conduct	54	1	3
Palmer, Samuel, Disorderly Conduct	50	1	3
Turner, Edward, Burlgary	29	3	1
Carter, Lawrence Jr., Criminal Trespass	26	3	1
Laquerre, Ralph, Sexual Assault	29	8	5
Smith, Frank, Criminal Mischief	39	0	3
Coffin, Bruce, Burglary	18	3	2
Doten, Raymond, Burglary—Arson	20	2	1
Cantlin, Donald III, Criminal Mischief	22	0	6
Bruce, Carroll, Burglary	32	1	3
Baldwin, Mary, Theft by Unauthorized Taking	21	1	1
Carter, Lawrence Sr., Assault	50	9	6
Linck, John, Wilful Concealment	18	0	1
Truman, Gary, Resisting Arrest	19	12	1
Dunbar, George, Criminal Mischief	28	12	6
Scott, Phillip Jr., D.W.I. & O.A.R.	23	3	3
Coffin, David, Criminal Mischief	22	0	4
Ritchie, Peter, Theft by Unauthorization	29	0	2
Winam, David, Theft by Unauthorization	29	0	1
Ecker, Leonard Jr., Burglary & Escape	18	20	3
Papkey, Thomas, Burglary	29	16	6
Kruse, Ronald, Theft by Deception—Failure to Pay Fine	24	4	2
DeLong, Gary, Forgery	31	9	5
Herschel, Richard, Burglary	18	24	0
Bishop, Roger, D.W.I.—2nd Offense	29	1	5
Reitsma, Albert Jr., Criminal Threatening	21	5	5
Allen, Douglas, False Fire Alarm	22	38	6
Leach, Jeffrey, Possession of Controlled Drug	18	5	5
Sabolovski, Barbara, Leaving the Scene	34	2	6
Cady, David, Contempt of Court	21	2	4
Jirkovsky, John, Receiving Stolen Property	18	1	3
LeBlanc, Leon, Disorderly Conduct	23	1	0
Pope, Marlene, Wilful Concealment of Merchandise	33	0	1
Beveridge, Kirk, Burglary & Escape	19	11	5
Higgins, Charles, Hi-Jacking	21	13	4
Gagliardi, Edgar, D.W.I. & Misuse of Plates	38	10	2

Conrad, Gary, Burglary	25	1	2
Randlett, William, Assault & Resisting Arrest	30	0	4
Tigrett, James, Possession of Stolen Property	18	1	6
Langdon, Richard, Breaking & Entering	19	1	4
Richards, William, Harrassment	41	1	4
Linteau, Allen, Disorderly Conduct	21	0	5
Weathersby, David, Possession of a Controlled Drug			
Taking W/O Owners Consent	19	1	2
Dunham, Mark, Burglary	22	0	3
Moody, Richard, Burglary	20	0	6
Rodimon, Michael, Burglary	21	0	6
Gilman, Thomas, Contributing to the Del. of a			
Minor	31	0	5
Strout, Gene, Burglary	22	0	2

Note: Time served figures are for the fiscal year only; not actual length of sentence for some inmates.

House of Correction	
Total Inmate Days	5303
Total Number of Inmates	114
Jail	
Total Inmate Days	4767
Total Number of Inmates	349

GRAFTON COUNTY
IN ACCOUNT WITH THE
CLERK OF SUPERIOR COURT
For the Year Ending June 30, 1979

Allowance for Clerk of Superior Court		$ 34,563.78	
Clerical Expense in Office		40,022.00	
Bailiff Expense		8,160.00	
Miscellaneous Cash Disbursements		10.82	
TOTAL CHARGES			$ 82,656.60
Income from Fees:			
Naturalization	$ 50.00		
Transfers to the Supreme Court	760.00		
Entry Fees	10,143.00		
Passport Fees	406.00		
All Other Fees	7,517.24		
TOTAL FEES		$ 18,876.24	
Fines, Costs, Bail Forfeitures		9,187.75	
Miscellaneous County Credits		2,692.48	
TOTAL CREDITS			$ 30,756.47
Payment by County Orders to Clerk for Excess Charges			$ 51,900.13

Respectfully submitted,
William E. Lovejoy, Commissioner
To Perform Duties of Clerk

GRAFTON COUNTY SUPERIOR COURT
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
For the Fiscal Year Ended June 30, 1979

Cash Balance, July 1, 1978		$ 14,603
Receipts		
Bail Posted and Transfers	$ 14,102	
Fees	18,876	
Fines	9,188	
Miscellaneous	2,692	
Commissioner's Office	51,900	
Total Receipts		96,758
Total Receipts and Balance		111,361
Disbursements		
Clerk Hire, Clerical and Bailiff Expenses	82,656	
Bail Posted Returned, Transcripts and Entry Fees	11,944	
Total Disbursements		94,600
Cash Balance, June 30, 1979		$ 16,761

REPORT OF THE GRAFTON COUNTY ATTORNEY
July, 1978 to June 30, 1979

To the Commissioners and Citizens of Grafton County:

Although this report covers a period of one year, my term of office did not commence until January 1, 1979. Since that time, two costly programs have been eliminated from the office; namely, the two assistant prosecutors and the computerized docket managment system. Both programs were expensive and in no way helped to reduce crime within Grafton County.

In place of the assistant prosecutors, I have made myself personally available to all Grafton County police departments for assistance in the prosecution of their cases and will continue to do so in the future. In place of the computerized docket management system, the office uses a regular manual card system which adequately serves the purpose of informing us how cases are progressing.

During the past six months, in addition to prosecuting felony cases and misdemeanor appeal cases in the Superior Court, your County Attorney has advised various law enforcement departments, including the State Police and the Sheriff's Department, the County Commissioners, the County Home, some town officers and numerous individuals. In all criminal cases I have taken note of the so-called repeaters and my recommendations to the Court have included requests for time to be served in either County or State correctional facilities. Additionally, first time offenders, depending upon the crime, can no longer rest assured that time to be served will not be recommended. In fact, it is now the exception, rather than the rule, when a sentence to be actually served is not recommended.

In all cases before the Superior Court, your County Attorney makes it a practice to consult with the arresting officer prior to disposition. Recommendations for restitution by the defendant to the victim occur in all cases and this is important. Under a recently enacted law, all victims of crimes must be interviewed by the Probation Department, which should ensure that victims will not be left out of the sentencing phase. Victims of vandalism caused by juveniles will also be protected to some extent under a new law that allows the Court to order the juvenile's parents to pay restitution for the damage.

As in the past, the majority of those who are involved in crime within Grafton County are fairly young and either unemployed due to lack of work in their communities or unemployed due to a general lack of skills and education. Most of the individuals have either an alcohol or drug problem and presently or in the past have been involved in a family situation that has deteriorated. It is juvenile crime, however, that presents us with the greatest problem. As matters now stand, your County Attorney does not become directly involved with such cases in view of the fact that the vast majority of them are disposed of completely in the district courts. This office in the past has become involved only upon request at the district court level or when a juvenile matter has been appealed to the Superior Court. It has always been my contention that the single most important cause of juvenile crime has been the steady breakdown of the family unit.

Burglaries in Grafton County present us with the most concern after that of juvenile crime. We are relatively free of so-called violent crimes with the exception of isolated incidents that are not indicative of our life style. It should also be mentioned that this office has been involved to a considerable extent in child support cases under the Uniform Reciprocal Enforcement Support Act.

During the past few months, numerous criminal matters have been solved and brought to a close and for that I want to express my sincere appreciation to all of the dedicated law enforcement people within Grafton County. I also want to thank my secretary, Barbara Davidson, for her dedication to the goals of the office.

Respectfully submitted,
JOHN B. EAMES
Grafton County Attorney

REPORT OF THE GRAFTON COUNTY SHERIFF'S DEPARTMENT

July 1, 1978 to June 30, 1979

To the Honorable County Commissioners, County Delegation and Voters of Grafton County:

As Sheriff of Grafton County, I respectfully submit the following report of the activities of the Grafton County Sheriff's Department. Itemized lists of these activities accompany this report.

Crime in New Hampshire increased 5% during calendar year of 1978, compared to 1977. However, during the last four months of 1978, a major increase in crime was noted, both in New Hampshire and in Grafton County. This increase was in the area of 15% to 20% and has continued into the first six months of 1979.

The Sheriff's Department showed a major increase in activity during 1978, and the level activity has continued into 1979. The total case load was up 35%, arrests up 15%, prisoner transports up 25%, assists to other agencies up 30%, extraditions up 200%, and the Communications Center again set a record for number of radio transmissions and telephone calls handled. Other categories of activity show similar increases.

This increase in activity has resulted in deputies putting in long hours of overtime, substantial increases in cruiser operating costs, some decrease in clearance rates (cases solved), a severe strain on our Records and Reports section, and a reduction of some services.

In my opinion the increased workload, which is far ahead of the increase of crime in the County, reflects the growing confidence that the public and other law enforcement agencies have in the competency of our deputies.

During 1978 all of the cruisers operated by our field of deputies were equipped with the Sheriff's seals and signs along with exterior blue emergency lights for greater visibility. Previously, deputies operated unmarked cruisers.

A trial dispatching service was instituted for 16 area fire departments and probably will be made a permanent function during the latter part of 1979. A yearly fee is charged for this service.

Additional protective equipment was obtained for our deputies and additional equipment is planned for the future, due to the increased attacks on police officers statewide.

We are watching carefully the effects of a new law on regular hearings for guardianships in the Probate Court system. Under this law, Sheriff's Departments are required to transport people who are under guardianships from such places as the New Hampshire Hospital and the New Hampshire State School, to hearings in their behalf in the Probate Court. Hearings are required every two years for each person. Transporting these people may well tax us beyond the limits of our available manpower.

We have continued our cooperative agreement with the White Mountain National Forest Service, and during specific days this department provides two mobile patrols of Federal camp grounds, along with a walking patrol of certain mountain trails. The County is reimbursed for this service.

I would like to take this opportunity to thank all the law enforcement for their cooperation and assistance during this past year.

Respectfully,
HERBERT W. ASH
Grafton County Sheriff

CIVIL PROCESS

Served by the Grafton County Sheriff's Department for the following periods:

July 1, 1978 to September 30, 1978	341
October 1, 1978 to December 31, 1978	402
January 1, 1979 to March 31, 1979	462
April 1, 1979 to June 30, 1979	476

CRIMINAL ACTIVITY FOR CALENDAR YEAR 1978

This department handled a total of 301 cases in 1978, compared to 231 in 1977. Following lists the major items:

1977	1978	Activity
1	0	Rape
o	1	Robbery (Hold-up)
0	1	Assaults (aggravated)
24	50	Burglary
11	31	Larceny-Theft
5	0	Motor Vehicle Theft
1	1	Arson
114	116	Fraud by Check (Bad Checks)
29	47	Non support
2	1	Drug cases
19	11	Violation of Probation
8	2	Untimely deaths
		Other Activity
190	242	Assist to other agencies (Traffic, back-up, alarms, etc.)
530	662	Transport of prisoners, of which:
33	56	Youth Development Center
40	25	State Hospital
10	4	State Prison
70	81	Adult arrests, Sheriff Dept. cases
21	29	Arrests for others
9	5	Juvenile arrests
4	12	Extradiction

COMMUNICATIONS CENTER ACTIVITY FOR CALENDAR YEAR 1978

231,357	254,218	Radio Transmissions from Dispatch
98,738	105,971	Radio messages logged
15,506	17,409	Incoming Telephone calls
5,733	6,263	Outgoing Telephone calls
21,239	23,672	Total phone calls (in & out)
3,071	3,663	Requests for motor vehicle listings
1,479	1,561	Requests for stolen or wanted checks
10	17	Wanted or stolen "Hits"

CATHOLIC CHAPLAIN'S REPORT

To the Commissioners of Grafton County:

As Catholic Chaplain of Grafton County Home, I would like at this time, to make my report as to my activities and services rendered to the Home this past year.

My services consist of visits to the patients, administering the Sacrament of the Sick to those in need: offering the Holy Sacrifice of the Mass every First Friday of the month and visiting the County Jail whenever there is a need of my services.

As in the past, I have been very well received by Mr. and Mrs. Siegmund, the nurses and attendants at the Home. They have been very helpful to me in making my work at the Home much easier and more pleasant.

Rev. Roger P. Bilodeau
Catholic Chaplain

PROTESTANT CHAPLAIN'S REPORT

To the Commissioners of Grafton County:

I have enjoyed by my third year as Protestant Chaplain to the Grafton County Home and Grafton County Jail.

I have conducted worship services for residents on Sunday afternoons in rotation with area clergy, I lead Bible study for residents on Thursday mornings, and I visit residents and patients of the County Home on a regular basis and the Jail when requested.

I would like to thank all those who work at the Grafton County Complex for the care they give to residents and patients, and the help they give to me. Mr. and Mrs. Siegmund are very supportive and helpful.

Respectfully submitted,
Rev. Huntley Halvorsen
Protestant Chaplain

REPORT OF GRAFTON COUNTY COOPERATIVE EXTENSION SERVICE

The word "Cooperative" in our agency title always raises the question — "Cooperating with whom?" Dean Feltner of the U.N.H. College of Life Science and Agriculture at a recent meeting explained that this term reflects the fact that we are one of the few agencies which receive Federal, State and local (county) governments financial support. Thus the term Cooperative refers to this close cooperation between levels of government. However we in Extension attempt to be as cooperative as possible with everyone we deal with — thereby adding another definitive use of the term.

We are also rather unique in that local people have a high degree of control over our activities. We look to a local (county wide) Advisory Council along with several commodity groups for guidance in our programing each year. We depend on these folks to help identify the local needs of the people of Grafton County.

At the time of writing this report the membership of the Grafton County Extension Advisory Council was as follows: Mr. George Hicks, Littleton, Chairman; Mrs. Sylvia Wheeler, Woodsville, Vice Chairman; Mr. Lloyd Cate, Warren, N.H.; Mr. David Keith, N. Haverhill, N.H.; Mr. Richard Dearborn, Plymouth, N.H.; Mr. John French, Plymouth, N.H.; Mr. George Tyler, Monroe, N.H.; Mrs. Mary Ingalls, N. Haverhill, N.H.; Mrs. Esther Christy, Canaan, N.H.; (replaced Mrs. Carolyn Grass of Plymouth) Mr. A. Paul Stimson, Bath, N.H.; Mr. Donald Miller, Jr., N. Haverhill, N.H.; Mr. Howard Patch, Lebanon, N.H.; Mr. George Cate of Lisbon is our County Delegation representative.

The agent staff as of October 1979 is as follows: Glenn F. Rogers, County Agricultural Agent; Kevin B. Kennedy, Area Dairy Agent serving Grafton and Coos Counties; Edwina P. Stewart, Extension Home Economist; Eleanor H. Feist, Extension Home Economist; Richard F. Fabrizio, 4-H Youth Development Agent; Marjorie Goodson, 4-H Youth Development Agent; Leslie B. Sargent, Grafton County Forester; Kenneth Sutherland, Jr., Assistant County Forester; Kevin Doran, ACP & FIP Forester.

It should be noted here that Mrs. Muriel B. Currier retired this past year after more than 30 years service to Extension as a Home Economist. Muriel served Grafton County well and is sorely missed in day to day contacts, but we understand she is enjoying the freedom of retirement.

Remember your Extension Agent Staff is available to assist you with a wide variety of subjects. Please feel free to contact your Grafton County Extension Office at the County Court and Office Bldg., Rte. 10, North Haverhill, phone 787-6944, mailing address: P.O. Box 191, Woodsville, N.H. 03785.

Respectfully submitted,
LESLIE B. SARGENT
Grafton County Coordinator

GRAFTON COUNTY COOPERATIVE EXTENSION SERVICE
SUMMARY OF EXPENDITURES
For the Fiscal Year Ended June 30, 1979

	Total	Agri-culture	Home Economist	4-H Youth Develop-ment	Forestry	Other
Salaries						
Agents	$ 32,490	$ 5,252	$ 9,530	$ 8,838	$ 8,870	$ 0-0
Assistants	9,862				9,862	
Clerical	20,950	5,546	4,929	5,546	4,929	
Travel						
Agents	11,522	2,058	3,605	4,022	1,837	
Other	392					392
Other Expenses						
Social Security	1,209	302	302	302	303	
Health Insurance	1,447	362	362	362	361	
Retirement	644	161	161	161	161	
Workmen's Compensation Insurance	28	7	7	7	7	
Printing, Binding, Books	176	44	44	44	44	
Office Supplies	1,869	467	467	467	468	
Dues and Subscriptions	142	36	36	35	35	
Postage	261	65	65	65	66	
Other Supplies	1,276	319	319	319	319	
Telephone	4,907	1,227	1,227	1,227	1,226	
Equipment Repairs and Maintenance	662	166	166	165	165	
Rental	418	105	105	104	104	
Liability Insurance	68	17	17	17	17	
New Equipment	171	43	43	43	42	
Totals	$ 88,494	$ 16,177	$ 21,385	$ 21,724	$ 28,816	$ 392

The examination of the Grafton County Cooperative Extension Service expenditures was made in accordance with generally accepted auditing standards and accordingly included such tests of the accounting records and such other auditing procedures as are considered necessary under the circumstances.

JOHN E. RICH & COMPANY
Accountants and Auditors

COUNTY PHYSICIAN'S REPORT
July 1, 1978 — June 30, 1979

To the Commissioners of Grafton County:

Our beds have been filled in the Infirmary Section. The beds in the Residential Section have been only about 85% filled due to a new screening process by the Professional Services Review Organization. Admissions answering the qualifications for this section are not being approved. Due to this situation Infirmary Residents, who do not require maximum care are being transferred to the Residential Section, and therefore it has become necessary to employ extra Aides to cover the added duties.

Our paper work load had been greatly increased due to our many State and Federal Inspections, many of these duplicating the work of previous ones.

I feel the residents cared for here are receiving the best possible care available.

It is with regret that I am resigning as of July 1, 1979, to re-enter Medical School for further study, and do hope to be able to return here sometime in the future.

Respectfully submitted,
MARVIN KENDALL, M.D.
Staff Physician